

ACCT 211-PRINCIPLES OF ACCOUNTING 3 CREDITS

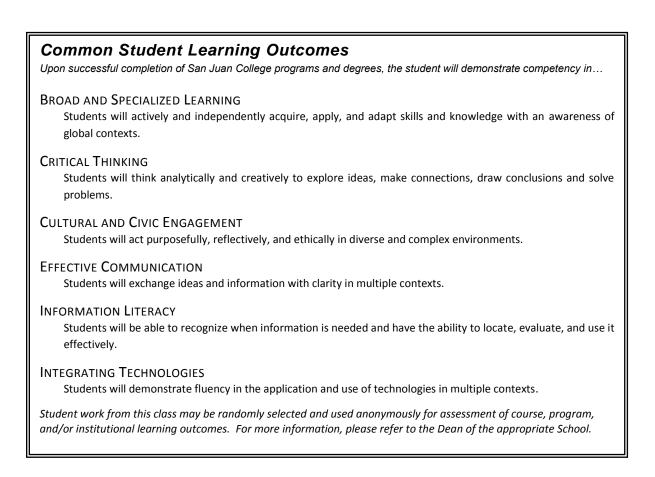
SYLLABUS

CATALOG DESCRIPTION

This course gives the student a solid foundation in generally accepted accounting principles beginning with basic double-entry concepts, classification of accounts, preparation of financial statements, special-purpose journals, and the measurement and reporting of assets and current liabilities. Emphasis is on the sole proprietorship, including both service and merchandising entities. [NM Common Course Number: ACCT 2113, Business Transfer Module]

Prerequisites: Completion of Math-096 and RDNG-113 or appropriate Math and Reading Accuplacer scores.

Semester Offered: Spring & Fall



Course Learning Outcomes

Upon successful completion of the course, the student will be able to...

- 1. Discover the purpose and importance of accounting information and measurement systems for both internal and external decision makers in the "Information Age".
- 2. Explore Generally Accepted Accounting Principles (GAAP), standards, concepts and assumptions that are fundamentals of accounting.
- 3. Analyze and record transactions and events utilizing the accounting equation.
- 4. Define debits and credits and understand their role in double-entry accounting using
- 5. T-accounts as a tool.
- 6. Prepare and understand the content / purpose of the four basic financial statements.
- 7. Explain accrual accounting and how it makes financial statements more useful.
- 8. Learn how reporting merchandising activities differs from reporting service activities –valuation of merchandise inventory and interpretation of cost flows and operating activities.
- 9. Study accounting information systems, the use of special journals and subsidiary ledgers, and technologybased systems.
- 10. Understand the purpose, policies and procedures of internal control and how this relates to accounting for cash and banking activities.
- 11. Realize how companies account for and report current and long-term assets and current
- 12. liabilities including those related to payroll.
- 13. Describe the accounting concepts and procedures for the basic transactions of partnerships.
- 14. Compute and describe the usage of financial ratios in analyzing company performance.

Specific Learning Outcomes

Upon successful completion of the course, the student will be able to...

- 1. Identify the users and uses of accounting information and characteristics of business
- 2. Explain why ethics are crucial to accounting
- 3. Define and interpret the accounting equation and each of its components
- 4. Explain, define and apply generally accepted accounting principles
- 5. Record transactions in a journal, post entries to a ledger and prepare and explain the use of a trial balance
- 6. Identify and prepare the Income Statement, Statement of Changes in Owner's Equity and Balance Sheet and explain how they interrelate
- 7. Understand accrual basis accounting versus cash basis accounting. Prepare and explain adjusting entries and how financial statements are prepared from the adjusted trial balance
- 8. Prepare a work sheet and explain its usefulness in preparing adjusting entries, the adjusted trial balance, closing entries and the post-closing trial balance completion of the accounting cycle
- 9. Analyze and record merchandise purchases and sales transactions using a perpetual inventory system. Explain the adjusting and closing process for merchandisers
- 10. Define and prepare multiple-step and single-step income statements
- 11. Compute the lower of cost or market amount of inventory
- 12. Describe the use of controlling accounts and prepare and prove the accuracy of subsidiary ledgers
- 13. Journalize and post transactions using special journals and understand why special journals are used
- 14. Identify fundamental principles and components of accounting information systems and explain how technologybased information systems impact accounting
- 15. Apply internal control to cash receipts and disbursements and prepare a bank reconciliation
- 16. Explain and record petty cash transactions
- 17. Apply the direct write-off and allowance methods to account for accounts receivable
- 18. Describe a note receivable and computation of its maturity date and interest
- 19. Explain, compute and record depreciation using the straight-line, units-of-production and declining-balance methods along with depletion of natural resources and amortization of intangible assets
- 20. Account for asset disposal through discarding, selling and exchanging an asset

- 21. 2Compute and record employee payroll deductions and liabilities along with employer payroll expenses and liabilities
- 22. Account for estimated and contingent liabilities
- 23. Prepare entries for partnership formation, income and loss allocation, admission and withdrawal and liquidation
- 24. Experience and evaluate the specific purpose of numerous financial ratios, most often used in combination, when analyzing company performance

NOTE: In order to challenge this course, the student must successfully pass a comprehensive exam covering the course-related material.