



## **SYLLABUS**

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### **CATALOG DESCRIPTION**

This entry-level course is designed to provide the student with opportunities to learn and apply basic CPT-4 and HCPCS principles and guidelines to code outpatient visits.

Prerequisites: Faculty permission required

Semester Offered: Fall & Spring

#### ***Common Student Learning Outcomes***

*Upon successful completion of San Juan College programs and degrees, the student will demonstrate competency in...*

##### **BROAD AND SPECIALIZED LEARNING**

Students will actively and independently acquire, apply, and adapt skills and knowledge with an awareness of global contexts.

##### **CRITICAL THINKING**

Students will think analytically and creatively to explore ideas, make connections, draw conclusions and solve problems.

##### **CULTURAL AND CIVIC ENGAGEMENT**

Students will act purposefully, reflectively, and ethically in diverse and complex environments.

##### **EFFECTIVE COMMUNICATION**

Students will exchange ideas and information with clarity in multiple contexts.

##### **INFORMATION LITERACY**

Students will be able to recognize when information is needed and have the ability to locate, evaluate, and use it effectively.

##### **INTEGRATING TECHNOLOGIES**

Students will demonstrate fluency in the application and use of technologies in multiple contexts.

*Student work from this class may be randomly selected and used anonymously for assessment of course, program, and/or institutional learning outcomes. For more information, please refer to the Dean of the appropriate School.*

### **Course Learning Outcomes**

Upon successful completion of the course, the student will be able to... (numerical references are to AHIMA 2014 Associate HIM Level Curriculum Map)

1. Demonstrate knowledge of the format and conventions of Current Procedural Terminology (CPT). I.A.1.
2. Apply Current Procedural Terminology (CPT) codes according to current guidelines. I.A.1.
3. Demonstrate the proper use of Current Procedural Terminology (CPT) modifiers. I.A.1.
4. Apply Healthcare Common Procedure Coding System (HCPCS) codes according to current regulations. I.A.1.

**Revised April 3, 2017**