CATALOG DESCRIPTION

The course deals with coping with stress at work and home. Much time is spent on identifying stressful situations and how to manage and copy with such situations.

Prerequisites: None

Semester Offered



Course Learning Outcomes

Upon successful completion of the course, the student will be able to...

GENERAL LEARNING GOALS

- 1. To understand the definition of stress and how it affects the body and mind.
- 2. To identify stressors in each participant's work and personal life.
- 3. To develop short-term and long-term strategies for coping with stress, including timemanagement techniques, and stress reducing exercises.

SPECIFIC LEARNING OBJECTIVES

Upon successful completion of the course, the student will be able to ... business.

- 1. Explain what stress is, where it comes from, and what it can do to you.
- 2. Recognize and identify participants' present source of stress levels.
- 3. Create a plan of action to minimize stress in their lives by using specific stress reduction strategies:
 - a. Positive self-esteem.
 - b. Procrastination reduction.
 - c. Physical exercises.
- 4. Implement time management techniques to reduce stress.