



NAVA 1110 G-Navajo I Section Name Section Credit Hours Credits
Syllabus

Course Information

Meeting times and location: Section Meeting Times Section Location

Catalog description: The purpose of this beginning class is to develop listening, speaking, reading and writing skills to communicate at an elementary level. The course will use a communicative approach for students to learn about the fundamentals of vocabulary, grammar, conversation, and Navajo cultures.

Terms offered: All Semesters

Section-specific Course Description:

Course Level Objectives

1. Gain a basic understanding of the Navajo sound system, including the sounds of the alphabet: vowel, consonants, diphthongs, high/low tones, nasal, and glottal stop.
2. Obtain and utilize Navajo words and phrases through demonstration of the written and spoken language.
3. Demonstrate the ability to use, combine, and integrate basic grammatical structures into meaningful sentences, including subjects, objects, and verbs.
4. Hold conversations concerning everyday situations with an elementary degree of fluency.
5. Understand and utilize both formal and informal Navajo language, such as ceremonial, classroom, home, and professional settings.
6. Develop an understanding and appreciation of Navajo, including values, traditions, works of art, and individual perspectives on evolving cultures.
7. Utilize critical thinking skills to make thoughtful cross-cultural comparisons and connections among beliefs, social interactions, and cultural practices.

General Education Student Learning Outcomes

This course meets the requirements set forth by the state of New Mexico for a general education course that is transferable to any public institution of higher education in New Mexico. Each general education course addresses three essential skills as outlined in the table below.

General Education Content Area	Essential Skills Associated with the Content Area
Communication	Communication, Critical Thinking, Information & Digital Literacy
Creative and Fine Arts	Communication, Critical Thinking, Personal & Social Responsibility
Humanities	Critical Thinking, Information & Digital Literacy, Personal & Social Responsibility
Mathematics	Communication, Critical Thinking, Quantitative Reasoning
Science	Critical Thinking, Personal & Social Responsibility, Quantitative Reasoning
Social & Behavioral Sciences	Communication, Critical Thinking, Personal & Social Responsibility

For further information on the Essential Skills, visit the [General Education Essential Skills](#) page.

Required Texts and/or Materials

NAVAJO LANGUAGE RENAISSANCE 9780010451672

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Course Requirements

- All homework listed below must meet the criteria.

- All written work that is neatly written, presentable, and double spaced will be accepted.
- Any homework incomplete will receive a zero.
- Any late work & make up have to be turned in two days after the due date and it will be graded at 75% but only if you have made prior arrangements with the instructor.
- After a week, the late work & make-up is not accepted and receive a zero.
- If you are absent, the required assignments are still due on the designated date.
- A list of Weekly Assignments Due dates is posted in Calendar navigation, Weekly modules, and "Simple Syllabus" tab.

Students will do the following activities:

1. In-Class Activity Participation & Project: (Weights 15% of Final Grade)

- a. In-Class Activity Participation: We will be spending much of our time in class working together on activities during the scheduled class times and days. (**Insert day and start and ending time here**), Mountain Standard Time.
- b. "Sharing Navajo Culture" Project: Interact with the Navajo culture by doing a research project in which you will share different cultural themes. You will choose the theme of your research and create a pamphlet.

2. Navajo Rosetta Stone Lesson Log (Level 1: Unit 1 & 2): (Weights 25% of Final Grade)

Rosetta Stone Navajo "Core Stage" and "Individual Activities" are to be complete outside of class.

- In each unit, there are five lessons overall.
 - In each of the lessons, there is a Core Lesson and Individual Activities, Lesson 5 has the Milestone
 - The individual activities include: Grammar, Speaking, Listening, Listening & Reading, Vocabulary, Pronunciation, Reading, and Writing.
- In conclusion of each activity, you will be given a score of your total correct and total incorrect scores. The baseline overall score should be above 85%. If your score is below 85%, you may redo the activity only once to score at 85% or higher. Your score will be weighted toward the Navajo RS Core Stage and Activities homework.
- The status of each lesson and activity need to be "COMPLETED". "INCOMPLETE/IN PROGRESS/NOT YET STARTED" status will receive a zero "0".
- Download the Unit Lesson log and open a file specifically for the logs and save them in your file.
- Go to Navajo Rosetta Stone Classroom website [Click Here](#) and type in your username and password. You can also download the Navajo Rosetta Stone App onto your phone or tablet.

Note: The “Writing” activity cannot be completed with the phone or tablet App, a laptop is required.

- Complete the Core Lesson and Activities specified on the log.
- Type in your scores in the Unit Lesson log, title it, and save it into your log file. After you have filled in your scores and saved it, upload and submit it in Canvas.
- Instructor Course Management (ICM): Instructor has access to each student’s progress. Student’s lesson log submission scores should match what the instructor sees in the ICM.
- **Technical Support:** Rosetta Stone Support: This site helps with technical difficulties, microphone setting, or to reset Navajo Rosetta Stone lesson. [Click Here](#) Inform your instructor about the technical issues, but you must call or contact Rosetta Stone to resolve the technical issue.

3. Written Journals: (Weights 10% of Final Grade)

In each lesson, there is a written journal, a total of six journals. The written journals are based on the lesson presented. The Journals are due biweekly. A detailed document written instruction will be presented and reviewed in class. The journals are available on CANVAS. Submit the journals in class or online in Canvas. **The Final Assignments** are a summary of the journals, so it’s imperative that all journals be completed.

4. Unit Lesson Lectures & Review Questions: (Weights 10% of Final Grade)

There are two components to assignment 1) view the lecture and 2) complete and submit the “review questions” online.

a) In “CANVAS” view the lesson lecture. [Void the review questions on the last page of each lecture. The review questions are now completed online.](#)

b) After you have viewed the lecture, complete the “Review Questions” online in Canvas. These questions are based on how well you understand and comprehend the lecture. Read each question carefully, answer each one, and submit.

5. Oral Practice with the Navajo Tutor: (Weights 15% of Final Grade)

- Students are responsible to **view and print** the specific tutoring assignments that is assigned each week. Prepare, practice, and complete the Oral Practice assignments. Students are responsible for turning in the assignment online or in the instructor's box at the Humanities Office.
- Each oral practice assignments will be reviewed in class by the instructor. **Students must be prepared** before they make an appointment with the tutor. **If a student is unsure about how to complete the assignment**, he or she may make two separate appointments with the Navajo

Tutor. The first appointment for questions & clarifications and the second appointment for completing the assignment.

- Appointments are to be scheduled 24+ hours prior to meeting when using "Booking Appointments through Calendar Tab" or "Conferencing Tools".
- A student or any person cannot record the tutoring session without the tutors permission. It is a common courtesy to ask for permission.
- **"No Show to Appointments"** - The tutors will refer the student to the instructor after a student misses their second appointment
- Four Ways to Contact a Navajo Tutor: [Click Here](#) to view Tutoring Center link
 - Online Tutoring: Schedule appointments through the Calendar in Canvas.
 - Drop-In-Zoom Tutoring: Monday through Friday 9:00am-11:00am, 11:00am-1:00pm, 5:00pm-7:00pm
 - For Virtual Drop-In Zoom Link go to "Navajo Online Tutor" Module
 - Face-to-Face tutoring at the Tutoring Center
 - Request for Navajo Tutor by filling out the "Tutoring Request Form"
- After you complete the Oral Practice assignment, use the thirty minutes to ask questions and check for errors.
- Tutors are also available to guide you, to help you understand the lessons, and to practice with speaking and writing.
- Make-up Oral Practice: Only the previous week can be made-up with the tutor.

6. Unit Lesson Tests: (Weights 15% of Final Grade)

The tests are conducted at the end of each lesson. The tests will be proctored during class session. You have 45 minutes to take the test

Student Zoomers ONLY: A laptop or desktop is required for taking the test for Live-Online students. **Download "Dine Bizaad" font from Language Geek.** It is mandatory that you use the "Dine Bizaad" font to complete the tests. For further detailed instructions go to Canvas "Week 1 Preparation" page in Unit 1 Lesson 1 Module.

7. Final Assignments: (Weights 10% of Final Grade)

- Final assignments are due on the last day of class for Spring 2023.
 - Complete the Written Theme and Individual Presentation

Other Classroom Policies and Expectations

1. The Navajo Language can vary and has "**preferences**" based on specific regions and/or family/social groups. "Preferences" is when a Navajo word is pronounced in different ways, based on region due to sound in nasal preference or translations. Some regions include Alamo, Canoncito, Tuba City, Window Rock, Counselor, East and Western Navajo. For example, the word for ice cream, can be 'abe' sik'azí, dah yistin, yas likaní, or 'abe' yistiní. The verb phrase "running" maybe yishwoł, yishtał, or yishtł'ééł. Navajo Language has evolved over time and continues to change as the people name and describe what is in their present world (e.g. Science, technology, medicine etc). Keep these considerations in mind as you learn the Navajo language. Remember there is no right or wrong way to pronounce a word due to "Preferences".

2. **Zoom Meeting Etiquette:**

- Have your camera on while working with the Tutor or your classmates.
- A student or any person cannot record the Zoom class or tutoring session without permission. It is a common courtesy to ask for permission.
- Remember this is a class and we need to dress appropriately
- Setting should be a quiet place without distractions. Do not sit in from the windows or doors.
- Be prepared with your vocabulary, grammar concepts, verb phrases and notes.
- Don't interrupt other people when they are peaking (or attempt to speak over them).
- Interact and communicate in a mature, respectful, thoughtful, and supportive manner.
- Test all technology before the meeting.
- Don't work on other tasks (like checking email) while working with the tutor or your classmates
- Only post chat messages relevant to the lessons.
- Mute your speaker/mics, and "un-mute" only if you have questions or comments and when the instructor asks for the whole class to repeat.
- Excuse yourself if you need to and return promptly.
- Pay attention and participant.

Grading

Final grades are calculated based on the following...

What does it mean to weight a grade? When grades are weighted, some assignments (e.g. Final Assignments) or categories of assignments (e.g. Tests) count more than others.

Why not just assign more points to the things that are harder? In a perfect world this would work. However, there is far more flexibility in weighting grades. If an instructor decides that tests should make up 25% of the total points in a course, it doesn't matter whether there is 1 test, 5 tests or, heaven forbid, 50 tests. The total points earned for the test still makes up 25% of the final grade. If an instructor decides to increase or decrease the workload based on the particular needs of any group of students, weighted grades make that easy. In a scenario where grades are weighted by category and the number of assignments in a category changes, no changes to the course points or course guide would be necessary. If, on the other hand, the point system was used, and a change to the course assignments is needed, the total points for the class would change and the course guide would need to be updated.

How are the points for a weighted item calculated? Multiply each score over the total points possible by the weight. For example, the midterm is worth 100 points. If you earned 90/100 the calculation would be $.25(90/100) = .225$. Expressed as a percent, you earned 22.5%

Grading Scale:

- A = 90 % or higher
- B = 89–80
- C = 79–70
- D = 69–60
- F = 59 or below.

To determine final grades use the calculations above along with the table below...

Category	Weight
Navajo Rosetta Stone Log Book	25
Written Journals	10
Online Lectures & Review Questions	10
In Class Daily Participation & Sharing Navajo Culture Project	15
Oral Practice with the Navajo Tutor	15
Unit Lesson Test	15
Final Assignments: Themes & Presentation	
<u>Navajo HSLC Student Only:</u> Proposal, Service, Reflection, & Presentation	10
Total:	100%

Course Time Commitment

You should be prepared to dedicate at least 12 hours a week or more on assignments, homework, viewing and reading course material.

Canvas Participation and Expectations

Students are expected to login to Canvas every day & before and after class to check;

1. homework & due dates
2. check emails
3. View the weekly modules such as "Read Me First"
4. View the Lesson videos
5. weekly assignment modules.

Homework assignments are due at the beginning of class on the assigned due date. If the student does not understand the homework or the lesson, contact the instructor before the assignment is due. Students must be prepared for class.

Participation and Attendance Policy

1. **In-Class activity and active class participation via Zoom** are necessary and mandatory for improving your communication skills and your understanding of Diné Bizaad.
2. Zoom Meeting Etiquette: refer to "Other Classroom Policies and Expectations"
3. **Your participation in class activities weighs 15% of final grade.** To be successful, you need to be present for class. Daily class activities receive a "Participation" grade that cannot be made up. Absences and tardiness will affect that grade. In case of absence, it is your responsibility to communicate with your instructor prior to being absent. All the assignments and due dates are available in Canvas.
4. Punctuality is expected and be prepared. No matter what the reason for the tardiness or absence, failure to attend class always results in missed opportunities to hear and speak Navajo.
5. Communicate with me about any problems related to the course and your ability to complete the assignments, understand the material, and attend class. If a problem arises, e-mail or call my office as soon as possible. Please use the CANVAS email to communicate. Keep in touch and ask for help.
6. Any electronic devices distract everyone; these devices are not welcome during class.
7. Drop for Non-Attendance and/or Non-Participation can be viewed in "College Policies, #7" tab.

Instructor Response Times & Regular Interaction Expectations

Communicate with the instructor about any problems related to the course and your ability to complete the assignments and understand the material. If a problem arises, please e-mail or call your instructor as soon as possible. Please use the CANVAS email for correspondence.

During the week the instructor will respond to phone calls or e-mails within 24 hours. During weekends, the response to phone calls or e-mails are within 48 hours. The instructor may deviate from this plan due to illness, being out of town, or attending a conference, etc.

Grades will be posted two days after you turn in an assignment during the week and three days during the weekend. All grades will be posted on Canvas. Keep in touch and ask for help.

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

Weekly Assignments	Due Dates
Week 1:	
1. Read the Syllabus & Complete Scavenger Hunt	
2. Complete Unit 1 Lesson 1 Navajo Rosetta Stone Core Lesson & Activities	1. Jan. 19 2. Jan. 20
3. Complete Oral Practice: Annunciate Navajo Alphabet to the Navajo Tutor	3. Jan. 24 4. Prepare
4. Preparation: Introduce yourself to the class in Navajo	
Week 2:	
	Due Dates
1. View the Video "Basic Sentences" and Complete Review Questions	1. Jan. 24 2. Jan. 26
2. Complete: Introduce yourself to the class in Navajo	3. Jan. 26
3. Complete: Unit 1 Lesson 1 Test	4. Jan. 31
4. Complete Oral Practice: Describe the photo to the Navajo Tutor	

Week 3: Due Dates

1. Complete Unit 1 Lesson 2 Navajo Rosetta Stone Core Lesson & Activities
1. Feb. 02
2. Navajo HSLC Student only: Submit "Service-Learning Registration Form"
2. Feb. 03
3. Complete Oral Practice: "Verb Phrase Activity #1" with the Navajo Tutor
3. Feb. 07

Week 4: Due Dates

1. View the Video "Everyday Items" and Complete Review Questions
1. Feb. 07
2. Complete: Unit 1 Lesson 2 Test
2. Feb. 09
3. Complete Oral Practice: "Question Activity" with the Navajo Tutor
3. Feb. 14
4. Prepare Journal #1: Things You Encounter Everyday
4. Prep

Week 5: Due Dates

1. Submit Journal #1: Things You Encounter Everyday
2. Complete Unit 1 Lesson 3 Navajo Rosetta Stone Core Lesson & Activities
1. Feb. 14
3. Complete Oral Practice: "Verb Phase Activity #2" with the Navajo Tutor
2. Feb. 16
3. Feb. 21

Week 6: Due Dates

1. View the Video "Color & Size" and Complete Review Questions
2. Complete: Unit 1 Lesson 3 Test
1. Feb. 21
3. Navajo HSLC student only: Submit Proposal Due
2. Feb. 23
4. Complete Oral Practice: "Describing Objects" with the Navajo Tutor
3. Feb. 24
5. Prepare Journal #2: Answering Questions
4. Feb. 28 5. Prep

Week 7: Due Dates

1. Submit Journal #2: Answering Questions
2. Complete Unit 1 Lesson 4 Navajo RS Core Lesson & Activities, & U1L5 Milestone
1. Feb. 28
3. Complete Oral Practice: "Verb Phase Activity #3" with the Navajo Tutor
2. Mar. 02
3. Mar. 07

Week 8: Due Dates

No Classes Held: SPRING BREAK – March 13 - 17

1. View the Video "Clothing & Quantities" and Complete Review Questions 1. Mar. 07
2. Complete: Unit 1 Lesson 4 Test 2. Mar. 09
3. Complete Oral Practice: "Question Activity & Writing" with the Navajo Tutor 3. Mar. 21
4. Prepare Journal #3: Writing About Home 4. Prep

Week 9: Due Dates

1. Submit Journal #3: Writing About Home
2. Complete Unit 2 Lesson 1 Navajo Rosetta Stone Core Lesson & Activities 1. Mar. 21
3. Complete Oral Practice: "Writing about a Family Member" with the Navajo Tutor 2. Mar. 23
3. Mar. 28

Week 10: Due Dates

1. View the Interactive Video "Family Relationships" & Complete Review Questions 1. Mar. 28
2. Complete: Unit 2 Lesson 1 Test 2. Mar. 30
3. Complete Oral Practice: "Possessive Pronouns" with the Navajo Tutor 3. Apr. 04
4. Prepare Journal #4: Writing About Family Members 4. Prep

Week 11: Due Dates

1. Submit Journal #4: Writing About Family Members
2. Complete Unit 2 Lesson 2 Navajo Rosetta Stone Core Lesson & Activities 1. Apr. 04
3. Complete Oral Practice: "Question Activity" with the Navajo Tutor 2. Apr. 06
3. Apr. 11

Week 12: Due Dates

1. View the Video "Around the House" and Complete Review Questions 1. Apr. 11
2. Complete: Unit 2 Lesson 2 Test 2. Apr. 13
3. Navajo HSLC student only: Service Package Forms & Reflection are Due 3. Apr. 14
4. Apr. 18
5. Prep

4. Complete Oral Practice: "Understanding Post Positions" with the Navajo Tutor
5. Prepare Journal #5: Description of Your Household

Week 13: Due Dates

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|---|--------------------------|
| 1. Submit Journal #5: Description of Your Household | |
| 2. Complete Unit 2 Lesson 3 Navajo Rosetta Stone Core Lesson & Activities | 1. Apr. 18
2. Apr. 20 |
| 3. Presentation: Sharing Navajo Culture | 3. Apr. 20 |
| 4. Complete Oral Practice: "Question Activity Near & Far" with the Navajo Tutor | 4. Apr. 25 |

Week 14: Due Dates

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| 1. View the Video "Making Acquaintances" and Complete Review Questions | |
| 2. Complete: Unit 2 Lesson 3 Test | 1. Apr. 25
2. Apr. 27 |
| 3. Navajo HSLC student only: Presentation of Navajo HSL project | 3. Apr. 27 |
| 4. Complete Oral Practice: "Writing about Family Member" with the Navajo Tutor | 4. May 02
5. Prep |
| 5. Prepare Journal #6: Getting to Know You | |

Week 15: Due Dates

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| 1. Submit Journal #6: Getting to Know You | |
| 2. Complete Unit 2 Lesson 4 Navajo RS Core Lesson & Activities, & U2L5 Milestone | 1. May 02
2. May 04 |
| 3. Complete: Final Written Themes | 3. May 05 |
| 4. View the Video "Clothing" and Complete Review Questions | 4. May 08 |
| 5. Optional Complete Oral Practice "Rehearse your Final Presentation" Extra Credit | 5. May 09 |

Finals: Due Dates

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|----------------------------|-----------|
| 1. Present the Four Themes | 1. May 09 |
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Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For password reset and Canvas support, visit the [Student Technology Guide](#) website.

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Student Support

At San Juan College, we are committed to supporting your academic success and overall well-being. We recognize that college life can be challenging and stressful, impacting both learning and personal health. We are here to help you succeed.

Academic Support and Resources

We provide a range of academic support services to help you stay on track on your educational journey. Free resources include tutoring, computer loans, life skills workshops, and so much more. Visit the [Academic Support and Resources](#) webpage to learn more about support and resources available through Academic Advising, the Tutoring Center, the Student Resource Center (formerly Student Achievement Center) and the Testing Center.

Student Support and Resources

If you or someone you know could benefit from counseling, accessibility services, career exploration, veteran transitional assistance, or any of our other support services, visit the [Student Support and Resources](#) webpage where you'll find detailed information about various resources available to you as an SJC student.

We encourage you to take advantage of these free resources to enhance your college experience and ensure your success.

College Policies and Resources for Current Students

The [Student Handbook](#) provides information on student support, student organizations, and student conduct policies at San Juan College.

The San Juan College catalog outlines the [Academic Policies](#) students need to know.

Healthy and Safe Practices for Being on Campus

We want a healthy and safe campus for students, faculty, staff, and guests.

Contagious diseases and your responsibility:

If you have COVID-19 symptoms, fever, flu or even the common cold, you should stay home. Do not come to campus if you are feeling sick. Contact your instructor about missing class (and review your instructor's policies on missed or late work). Being sick does not necessarily excuse you from completing your work on time.

Safety on campus and your responsibility:

If you are on campus and experience or witness an emergency, call 9-1-1 first and then the Department of Public Safety at 505-566-3333 (or just 3333 if calling from a campus phone).

When you are on campus, be aware of your surroundings. If you need an escort to your vehicle, call 505-566-4444 (DPS non-emergency line) or 505-215-3091 (officer on duty line).

The College will send information for campus emergencies through SJC AlertAware, email and the webpage. Stay informed and stay safe.

Inclement Weather Information

Students will receive notification of class delays and cancellations due to inclement weather via the SJC AlertAware and SJC student email. Face-to-face classes will not meet in person; however, students are advised to check with instructors about alternative meeting options, as some may choose to meet via zoom. Hybrid classes will meet as scheduled via zoom. For questions regarding your class delay or cancelation, please contact your instructor.

Online Course Fee

Online Courses - San Juan College requires all online courses to include some form of assessment to demonstrate the mastery of course objectives. This could include exams, capstone projects, e-portfolios, presentations, final papers or other appropriate assessments. The use of a proctoring platform, plagiarism detection software or other method to ensure that assessments are completed by the enrolled student is required.

A course fee of \$5.00 is assessed for all online courses at San Juan College to cover the cost of the above services. Students who are required to take a proctored exam and choose to use a physical

testing center outside the SJC Testing Center or SJC Disability Services will be responsible for the cost of using that center.