



ENGL 99 Composition I Support Class Section Name Section Credit Hours Credits **Syllabus**

Course Information

Meeting times and location: Section Meeting Times Section Location

Catalog description: This support class helps students develop the reading, writing, analysis and research skills needed to complete College Composition I. Students will primarily work on skills and assignments for their ENGL 1110 course, but there may be some work done as part of the support class to practice and reinforce these skills. Much of the writing process will be developed through the support class through individual work, workshopping and conferencing. In addition, this support class helps students access resources on campus or online as well as advocate for their academic and personal needs.

Prerequisites: ENGL-095 or placement

Terms offered: All Semesters

Section-specific Course Description:

Course Level Objectives

1. Analyze communication through reading and writing skills.
2. Employ writing processes such as planning, organizing, composing, and revising.
3. Express a primary purpose and organize supporting points logically.
4. Use and document research evidence appropriate for college-level writing.

5. Employ academic writing styles appropriate for different genres and audiences.
6. Identify and correct grammatical and mechanical errors in their writing.
7. Identify and access campus support resources.

Required Texts and/or Materials

As a support course to ENGL 1110, ENGL 099 does not require an additional textbook. Please use your ENGL 1110 textbook for this course. However, you can add any other course material that would benefit your students.

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Course Requirements

Please customize your requirements for this support course in order to help your students be successful in ENGL 1110. (See the example below, offered by the previous lead-instructor.)

Other Classroom Policies and Expectations

You may copy the policies of your ENGL 1110 and paste them here. Please insist on the importance of this support course for the students who are enrolled in it. Leave "College Expectations" as they are.

Grading

Articulate how the final grade will be calculated for this support class. For instance, the breakdown may include the number of points or the percentage allocated to pair or group work, teacher-student

conferences, peer-review workshops, and help from the tutoring center and any other resources.

Course Time Commitment

For this 3 credit course you will spend approximately 6-12 hours per week participating in your lessons and studying. Some assignments require more time and effort than others. Some skills and assignments you may find more challenging, and will therefore need to devote more attention to these assignments. Please your instructor's specific calendar and assignments for an idea of the work load required in this course.

Canvas Participation and Expectations

Please explain how you will be using Canvas in your class. Include some instructions on what students should do in the event of campus closure, especially if they need to do alternative activities or meet through Zoom.

Participation and Attendance Policy

Add your specific class participation and attendance policy.

Instructor Response Times & Regular Interaction Expectations

Add your preferred form of communication with students and the approximate wait time for your response.

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

Please include your course activities calendar here. You may also direct your students to Canvas.

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For password reset and Canvas support, visit the [Student Technology Guide](#) website.

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Student Support

At San Juan College, we are committed to supporting your academic success and overall well-being. We recognize that college life can be challenging and stressful, impacting both learning and personal health. We are here to help you succeed.

Academic Support and Resources

We provide a range of academic support services to help you stay on track on your educational journey. Free resources include tutoring, computer loans, life skills workshops, and so much more. Visit the [Academic Support and Resources](#) webpage to learn more about support and resources available through Academic Advising, the Tutoring Center, the Student Resource Center (formerly Student Achievement Center) and the Testing Center.

Student Support and Resources

If you or someone you know could benefit from counseling, accessibility services, career exploration, veteran transitional assistance, or any of our other support services, visit the [Student Support and Resources](#) webpage where you'll find detailed information about various resources available to you as an SJC student.

We encourage you to take advantage of these free resources to enhance your college experience and ensure your success.

College Policies and Resources for Current Students

The [Student Handbook](#) provides information on student support, student organizations, and student conduct policies at San Juan College.

The San Juan College catalog outlines the [Academic Policies](#) students need to know.

Healthy and Safe Practices for Being on Campus

We want a healthy and safe campus for students, faculty, staff, and guests.

Contagious diseases and your responsibility:

If you have COVID-19 symptoms, fever, flu or even the common cold, you should stay home. Do not come to campus if you are feeling sick. Contact your instructor about missing class (and review your instructor's policies on missed or late work). Being sick does not necessarily excuse you from completing your work on time.

Safety on campus and your responsibility:

If you are on campus and experience or witness an emergency, call 9-1-1 first and then the Department of Public Safety at 505-566-3333 (or just 3333 if calling from a campus phone).

When you are on campus, be aware of your surroundings. If you need an escort to your vehicle, call 505-566-4444 (DPS non-emergency line) or 505-215-3091 (officer on duty line).

The College will send information for campus emergencies through SJC AlertAware, email and the webpage. Stay informed and stay safe.

Inclement Weather Information

Students will receive notification of class delays and cancellations due to inclement weather via the SJC AlertAware and SJC student email. Face-to-face classes will not meet in person; however, students are advised to check with instructors about alternative meeting options, as some may choose to meet via zoom. Hybrid classes will meet as scheduled via zoom. For questions regarding your class delay or cancelation, please contact your instructor.

Online Course Fee

Online Courses - San Juan College requires all online courses to include some form of assessment to demonstrate the mastery of course objectives. This could include exams, capstone projects, e-portfolios, presentations, final papers or other appropriate assessments. The use of a proctoring platform, plagiarism detection software or other method to ensure that assessments are completed by the enrolled student is required.

A course fee of \$5.00 is assessed for all online courses at San Juan College to cover the cost of the above services. Students who are required to take a proctored exam and choose to use a physical testing center outside the SJC Testing Center or SJC Disability Services will be responsible for the cost of using that center.