



BARB 117 Theory I Section Name Section Credit Hours Credits
Syllabus

Course Information

Meeting times and location: section meeting_times section location

Catalog description: Introductory course that instructs in the knowledge of communication, sterilization, shampooing, hair cutting, hair styling, facials, shaving, perms, and hair color.

Prerequisites: ENGL-099, RDNG-099

Terms offered: All Semesters

Section-specific Course Description:

Course Level Objectives

Introductory course that instructs in the knowledge of communication, sterilization, shampooing, haircutting, hairstyling, facials, shaving, perms, and hair color

Required Texts and/or Materials

*image
not
available*

14-Book Set, Fundamentals

9781940593593

Pivot Point International

2016-10-01

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Course Requirements

Students will do the following activities:

You will have two options to choose from for the required instructional materials for the course.

Option 1

Online Textbooks: Getting Started with Pivot Point

Returning Students

Go to Pivot Point website (Links to an external site.)

Log in using existing account information

Click on the Learn tab and select a module to get started on the appropriate assigned chapter for the course.

New Students

Step 1 – Instructors will tell you to check their school emails to see in order to review a notification from Pivot Point.

Step 2 – You will click on the link provided in the email from Pivot Point

Step 3- You will log in with their school email. The password is Sjcp1111

Step 4- You will create a profile and change their password.

Option 2

Textbook

Purchase appropriate textbooks at the bookstore

Look for “Instructions for Printed Book” to know more about assigned readings and workbook assignments in each module

Course Time Commitment

You should expect to spend about an average of 12 hours each week on learning activities for this course.

Instructions

Assignments

You will download and complete the following on Pivot Point's website (Links to an external site.). For more instructions on how to access PivotPoint, please refer to the PivotPoint Getting Started Module and click on “Extra Credit for Pivot Point Instructions.”

Each week you are expected to complete the assignments inserted down below. The assignments will vary in the type and number of questions asked because each subchapter varies with the volume of information.

- Learning Connection- supplemental learning activity that helps with comprehension of the concepts while you're studying. You should expect various quiz questions for each chapter that includes true/false, multiple-choice, ordering, fill in the blank, and matching.
- Show You Know- allows learners to assess if they fully understood the learning material by including exercises that build meaning. Show You Know are typically short answer questions.
- SmartNotes are a note-taking tool that aids in finding relevant information and putting content in your own words and drawings. You should expect SmartNotes to be filled in the blank worksheets that require them to refer to the eBook.

Submit each completed document in a file through the appropriate assignment on Canvas. Save the file. This assignment is a pass or fail. You must complete 75 percent of the assignment in order to receive credit. Learners completing less than 75 percent of the work will not receive credit.

All assignments are due by 11:59 MT on Sunday.

Essays

You will refer to the handbook for more details about discussion board posts and netiquette.

You will complete the discussions by Friday at 11:59 pm. Then you will provide comments on one other student's post of his/her post by Sunday, at 11:59 pm.

All essays and discussions are due by 11:59 MT on Sunday. Learners will refer to each weekly module template on Canvas in order to grasp a better understanding of expectations for essays.

Exams

Each week you are expected to complete the lesson challenge inserted down below. The lesson challenges will vary in the type and number of questions asked because each subchapter varies with the volume of information.

- Lesson Challenge- provides the opportunity for you to assess how well they comprehended concepts. Lesson challenges are multiple-choice questions that allow learners to assess their knowledge and prepare for the weekly assessment.

You will download and complete the Lesson Challenge on Pivot Point's website (Links to an external site.). This assessment is a pass or fail. You must score 75 percent on the quiz in order to receive credit. Any scores below 75 percent will not receive credit.

All exams are due by 11:59 MT on Sunday.

Practicals/Comprehensive Assessments

You will have the opportunity to put their study skills into practice by answering comprehensive multiple-choice questions. You will log on to the Pivot Point's website (Links to an external site.). Click on "Go to My Class." Select BARB 117, click on "Test and Quizzes", and then read the guidelines for the assessment titled, "BARB 117 Test ." You will then select the appropriate assessment for the assigned module and take the examination. The assessment is a pass or fail. You must score 75 percent in order to receive credit. Any scores below 75 percent will not receive credit.

The examination will be available beginning Friday at 8:00 am (Mountain Time) and ending Monday at 11:59 pm, (Mountain Time). The exam will be over concepts covered from the selected Module. Guidelines for the examination will be listed on Pivot Point's website.

The number of multiple-choice questions will vary for each assessment. Examinations can range from requiring you to dedicate 15 minutes for a test and up to an hour. Most weekly assessments are under an hour. The final comprehensive written examination for this course will require at least an hour of your time to complete. Learners are expected to find a quiet place that they will not be disturbed when taking each assessment and the final comprehensive exam. After completion of each assessment, the assigned instructor will post the test results on Canvas for you to review.

All practicals are due by 11:59 MT on Monday.

Projects

Most projects are group-oriented. You will have the opportunity to work in small groups. Each group can contain no more than 4 people. I recommend reaching out to your peers in the Student Forum and creating an efficient system to complete the project. Each person within the group has to submit the group's project separately in order to receive credit. All group work must list everyone's name that contributed to the project in order to avoid plagiarism.

You will have the opportunity to evaluate their peer's efforts and contributions to each project. The instructor will use your group work assessment in order to determine credit for each group member.

All projects are due by 11:59 MT on Sunday

Participation

You are expected to complete all assignments each week. Your participation for each module will be assessed by the Participation Rubric. The instructor will input your grade each week.

Student Evaluations

You will be evaluated on your performance and interactions with peers each week. You Conduct/Evaluations seek to measure or rate the quality of your work or behavior using a scoring guide. A 10-point rubric was designed to focus on work or behavior typically in order to improve employability skills. This assessment is meant to be used as a benchmark so you can adjust performance and increased levels of academic achievement. The instructor will input your grade each week.

Grading

Final grades are calculated based on the following...

Course Time Commitment

Students should expect to spend about an average of 10 hours each week on assignments for this course.

Canvas Participation and Expectations

Announcements will be posted in Canvas on a regular basis. Students will be expected to log into the Canvas at least three times per week to be aware of possible announcements/reminders to pace their progress in the course

Participation and Attendance Policy

The Cosmetology faculty believes that the habits and work pattern established while an individual is a student will be reflected in the work setting when the transition is made to cosmetology practitioner. Therefore, every effort should be exerted to establish good work ethics, or patterns of good attendance, promptness, and responsibility. This applies to all didactic and laboratory courses, and clinical rotations.

- Turning in assignments late or responding to peers' post after the set deadline reflects irresponsible behavior, lack of respect for faculty and other students, and serves as a distraction to others. Students are expected to turn in assignments at the designated time.
- The cosmetology program will not excuse students from assignments due to employment schedules. Students are expected to meet their obligations to the course of study.

Instructor Response Times & Regular Interaction Expectations

In regards to assignment feedback, the instructor's goal is to provide timely feedback (comments, rubric evaluation, and grades) in an efficient manner that provides specific guidance for improving future assignments. In order to be helpful, it is necessary to devote a certain amount of time to the

development of quality comments that truly assist the student. This time frame, of course, varies due to class size, and the nature and complexity of the assignment. As such, the instructor will make every effort to provide prompt feedback that can be applied to future assignments. In most instances, this will be within one week after the submission due date.

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

Week Activities Feb 8 - Feb 28

Week 1

Ecology

Instructions for Pivot Point Ecology Glossary

(Group Friendly) Milady Ecology Glossary

102B.1 Assignments

102B.2 Infection Control Assignments

Bacteria Discussion

Infection Control Discussion

102.3 First Aid Assignments

Barbicide Certification

First Aid Discussion

Feb 8 - Feb 28

Week 2

Anatomy

Instructions for Pivot Point Anatomy Glossary

102B.4 Building Blocks of the Human Body Assignment

Structure of Cells Discussion

Skeletal System Discussion

102B.6 The Muscular System Assignments

Muscular System Discussion

102B.7 The Circulatory System Assignments

Nervous System Discussion

Functions of the Skin

Feb 29 - March 7

Week 3

Electricity and Chemistry

Instruction for Pivot Point Electricity and Chemistry Glossary

102B.9 Principles of Electricity Assignments

102B10 Electricity in Barbering Assignments

Principles of Electricity Discussion

Electrotherapy Discussion

1202B.11 Matter Assignments

Chemical Hair Bonds Discussion

102B12 pH Assignments

pH Discussion

March 8 - March 14

Week 4

Trichology

Instruction for Pivot Point Trichology Glossary

102B.13 Hair Care Product Knowledge Assignments

102B.14 Hair Theory Assignments

Hair Product Discussion

Hair Structure Discussion

102B.15 Hair Care Assignments

Scalp Condition Discussion

102.16 Shampoo and Scalp Massage Theory Assignments

102B.17 Shampoo and Condition Guest Experience Assignments

Scalp Massage Discussion

Hair Conditioner Discussion

Comprehensive State Board Activities

Safety Precaution for Thermal Styling Discussion

March 15 - March 21

Week 5

Shaving

Instructions for Pivot Point Shaving Glossary

(Group Friendly) Milady Shaving Glossary

History of Beard Design Discussion

Practice of Barbering Discussion

108B.1 Shaving and Beard Design Theory Assignments

Comprehensive State Board Activities

(Group Friendly) Milady Barber Workbook

March 21 - March 28

Week 6

Beard Design

Instructions for Pivot Point Beard Design Glossary

108B.2 Shaving and Beard Design Tools and Essentials Assignments

108B.3 Shaving and Beard Design Skills Assignments

Shaving Tips Discussion

Beard Design Tips Discussion

March 29 - April 4

Week 7

Guest Experience

108B.4 Shaving and Beard Design Guest Experience Assignments

108B.5 Shaving and Beard Design Service Assignments

Shaving Discussion

Economics Discussion

Comprehensive State Board Activities

Questions for State Laws

April 5 - April 11

Week 8

Hair Cutting

Instructions for Pivot Point Cutting Theory Glossary

(Group Friendly) Milady Foundational Cutting Glossary

105B.1 Cutting Theory Assignments

(Group Friendly) Haircutting Theory Power Point Presentation

105B.2 Cutting Tools and Essentials Assignments

(Group Friendly) Haircutting Tools Power Point Presentation

105.3 Foundational Cutting Skills Assignments

(Group Friendly) Foundational Cutting Power Point Presentation

April 12 - 18

Week 9

Cutting Fundamentals

105B.4 Foundational Forms Overview Assignments

(Group Friendly)Cutting Fundamentals Power Point Presentation

105B.5 Cutting Guest Experience Assignments

Cutting Children's Hair Discussion

105B.6 Cutting Service Assignments

Upgrading Services Discussion

April 19 - April 25

Week 10

Chemical Texture

(Group Friendly) Milady Chemical Texture Glossary

111B.1 Perm Theory Assignments

History of Permanent Waving Discussion

111B.2 Perm Products and Essentials Assignments

Different Types of Perms Discussion

111B.3 Perm Skills Assignments

Hair Analysis for Perm Services Discussion

Comprehensive State Board Activities

Natural level and Tone, Artificial Level, Tone, and Intensity

April 26 - May 2

Week 11

Perming

111B.4 Perm Guest Assignments

111B.5 Perm Service Assignments

Safety Precaution for Perm Services Discussion

Solutions to Perm Services Discussion

May 2 - May 7

Week 12

Client Relations

(Group Friendly) Milady Client-Centered Design Glossary

104B.1 Client-Centered Design Assignments

Principles of Design Discussion

104B.2 Considerations Assignments

Fashion Style Discussion

104B.3 Connect Service Essential Assignments

Connecting with Clients Discussion

104B.4 Consult Service Assignments

Consultation Strategies Discussion

104B.5 Create Service Essential Assignments

104B.6 Complete Service Essential Assignments

Selling Product Discussion

Hair Services Aftercare Discussion

Comprehensive Mock State Board Activities

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For password reset and and Canvas support, visit the [Student Technology Guide](#) website.

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Student Support

At San Juan College, we are committed to supporting your academic success and overall well-being. We recognize that college life can be challenging and stressful, impacting both learning and personal health. We are here to help you succeed.

Academic Support and Resources

We provide a range of academic support services to help you stay on track on your educational journey. Free resources include tutoring, computer loans, life skills workshops, and so much more. Visit the [Academic Support and Resources](#) webpage to learn more about support and resources available through Academic Advising, the Tutoring Center, the Student Resource Center (formerly Student Achievement Center) and the Testing Center.

Student Support and Resources

If you or someone you know could benefit from counseling, accessibility services, career exploration, veteran transitional assistance, or any of our other support services, visit the [Student Support and Resources](#) webpage where you'll find detailed information about various resources available to you as an SJC student.

We encourage you to take advantage of these free resources to enhance your college experience and ensure your success.

College Policies and Resources for Current Students

The [Student Handbook](#) provides information on student support, student organizations, and student conduct policies at San Juan College.

The San Juan College catalog outlines the [Academic Policies](#) students need to know.

Healthy and Safe Practices for Being on Campus

We want a healthy and safe campus for students, faculty, staff, and guests.

Contagious diseases and your responsibility:

If you have COVID-19 symptoms, fever, flu or even the common cold, you should stay home. Do not come to campus if you are feeling sick. Contact your instructor about missing class (and review your instructor's policies on missed or late work). Being sick does not necessarily excuse you from completing your work on time.

Safety on campus and your responsibility:

If you are on campus and experience or witness an emergency, call 9-1-1 first and then the Department of Public Safety at 505-566-3333 (or just 3333 if calling from a campus phone).

When you are on campus, be aware of your surroundings. If you need an escort to your vehicle, call 505-566-4444 (DPS non-emergency line) or 505-215-3091 (officer on duty line).

The College will send information for campus emergencies through SJC AlertAware, email and the webpage. Stay informed and stay safe.

Inclement Weather Information

Students will receive notification of class delays and cancellations due to inclement weather via the SJC AlertAware and SJC student email. Face-to-face classes will not meet in person; however, students are advised to check with instructors about alternative meeting options, as some may choose to meet via zoom. Hybrid classes will meet as scheduled via zoom. For questions regarding your class delay or cancelation, please contact your instructor.

Online Course Fee

Online Courses - San Juan College requires all online courses to include some form of assessment to demonstrate the mastery of course objectives. This could include exams, capstone projects, e-portfolios, presentations, final papers or other appropriate assessments. The use of a proctoring platform, plagiarism detection software or other method to ensure that assessments are completed by the enrolled student is required.

A course fee of \$5.00 is assessed for all online courses at San Juan College to cover the cost of the above services. Students who are required to take a proctored exam and choose to use a physical

testing center outside the SJC Testing Center or SJC Disability Services will be responsible for the cost of using that center.