



PTAP 111 Patient Care Skills Section Name Section Credit Hours Credits
Syllabus

Course Information

Meeting times and location: section meeting_times section location

Catalog description: This course provides an essential foundation for patient care skills. The focus will provide applicable skills to implement components of interventions; perform data collection; monitor patient health, illness, and response to treatment; interpret data for quality assurance; complete accurate documentation following legal and ethical guidelines. Skills include Vitals; Motor Function Training (Mobility, Transfers, and Gait); Wound Management; and Patient Education.

Terms offered: Fall Only

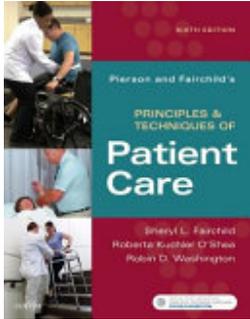
Section-specific Course Description:

Course Level Objectives

1. Apply current knowledge, theory, and clinical judgment for patient and healthcare provider safety while considering the patient/client perspective and the environment based on the plan of care established by the physical therapist.
2. Demonstrate competence in performing components of data collection skills essential for carrying out the plan of care by administering appropriate tests and measures related to the principles and techniques of patient care.
3. Identify when an intervention should not be performed due to clinical indications or when the direction to perform the intervention is beyond that which is appropriate for the physical therapist assistant.
4. Demonstrate competence in implementing selected components of interventions related to the principles and techniques of patient care identified in the plan of care established by the physical therapist.

5. Implement the American Physical Therapy Association (APTA) standards, policies, and documents that provide guidance regarding PT and PTA scope of practice, communication, documentation, and interaction with the patient and members of the healthcare team.

Required Texts and/or Materials



Pierson and Fairchild's Principles & Techniques of Patient Care

9780323445849

Sheryl L. Fairchild

Saunders

2018-01-01

*image
not
available*

PTAEXAM

9781890989453

Scott M. Giles

2022-01-01

Student Kit

American Physical Therapy Association (APTA) Membership (fees vary per state chapter)

PhysioU

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Course Requirements

Students will do the following activities:

- Abide by SJC, PTA Program, & Course Policies
- Abide by APTA Standards of Practice for Physical Therapy
- Abide by the APTA Guide for Conduct of the PTA
- Actively Participate in courses
 1. Check in to the course regularly to ensure you are reading announcements, checking emails, etc.
 2. Complete all assignments (e.g., lab skills, peer assessments, assignments, exams, presentations, etc.) in accordance with the course syllabus.
 3. Critically analyze tasks offering realistic and constructive input
 4. Effectively communicate with classmates and instructors when questions arise
 5. Schedule meetings with the instructor or other college resources when requiring additional assistance
- Ensure that all technology is working for success in this course
- Contact tech support if problems arise with technology.

Other Classroom Policies and Expectations

Professional Behaviors

The San Juan College Physical Therapist Assistant Program is committed to pursuing excellence in a professional scope of practice. In accordance with the American Physical Therapy Association (APTA), the expectation is that each student abides by the APTA Standards of Practice for Physical Therapy. This includes but is not limited to abiding by the guidance set forth by APTA in the following documents:

- Standards of Ethical Conduct for the Physical Therapist Assistant
- Guide for Conduct of the Physical Therapist Assistant
- Values-Based Behaviors

The student will adhere to Professional Behaviors throughout the program to attain and maintain the professional expectations outlined in the above documents. The professional Portfolio will be a compilation of documents outlined in each course demonstrating professionalism throughout the PTA Program.

Setting up for success:

1. Create a quiet location designated for your studies. Ensure access to a fully charged computer with good internet connectivity and textbook access.
2. Plan for unexpected situations (e.g., internet issues, computer problems). By planning for these situations, it will help to avoid "panic mode" later.
 1. If experiencing a slow internet connection, plugging in directly to your router may help to avoid delays.
 2. Identify backup locations for studying or alternate computer use (e.g., office, library, etc.)
 3. Know the college resources available if you need assistance (e.g., helpdesk, instructor, program support staff, student support services, classmates, etc.).
 1. Print the Syllabus – many of these resources are listed in this document
 2. Username and Password – Ensure you can log in to Canvas safely and regularly
 3. Print the Course Schedule (also located on the Syllabus) for weekly assignments and important due dates
 4. Create connections with your classmates – Names and email addresses may be helpful in case panic mode sets in.
 5. Identify your support systems.
3. Students are expected to log in to Canvas regularly. The most successful program students log in daily; however, it is advised to check into each course at the start, mid-week, and end of the week for updates at a minimum.
 1. Canvas Notifications - It is strongly advised to update your canvas settings to notify you of course updates. You may select your best form of contact (e.g., text, email, etc.) for this notification system. For an explanation of how to set up this notification system, go to the following Canvas Help page link.

Grading

Final grades are calculated based on the following...

Category	Weight
Professional Behaviors	10%
Discussion Boards	
Professional Expectations Assignment	
APTA Professionalism Module	C/I

Core Values Interview Video	C/I
Core Values Self-Assessment & Reflection	C/I
Documentation Assignments	10%
Ergonomic Assessment	5%
Wound Care Assignment	5%
Home Evaluation Assignment	5%
Midterm Exam	15%
Final Exam	25%
Skill Checks	P/F
Infection Control	
Vitals	
Body Mechanics	
Positioning & Draping	
Range of Motion	
Wheelchairs	
Transfers	
Gait	
Wrapping	
Simulation Lab	5%
Midterm Lab Practical	10%
Final Lab Practical	10%
Total	100%

PTA Program Grading Scale	
A	92-100%
B	84-91%
C	76-83%
D	68-75%
F	≤67%

Coursework Completion

Coursework is designed to meet outlined program outcomes. Program outcomes are geared toward the success of program students and graduates to meet entry-level PTA expectations. For these

reasons, it is expected that each student submit all coursework to receive a final grade in the course.

Grade Breakdown

1. The course grade is determined by formative and summative assessments (e.g., online discussion boards, assignments, quizzes, lecture exams, and lab practicals) as specified in the Syllabus.
2. Students are expected to complete all assessments (e.g., online discussion boards, assignments, quizzes, lecture exams, and lab practicals) as scheduled in the course syllabus. If an assessment is not completed as scheduled, the grade may be impacted as outlined in the Late Work Policy.
3. When determining the overall grade for courses with lecture and lab components, the lecture component is 75%, and the lab component is 25%.

SKILL CHECKS AND LAB PRACTICALS

Critical Safety/Performance Elements

Critical Safety/Performance Elements are elements of patient care that are critical for safe and effective practice as a physical therapist assistant. On skill check and lab practical rubrics, Critical Safety/Performance Elements are denoted by italics and are graded pass/fail (P/F). Students must pass all Critical Safety/Performance Elements to pass the skill check or lab practical.

Skill Checks

All required skill checks must be peer-reviewed by a classmate and assessed by a faculty member(s) before the student will be allowed to take the lab practical. Skill checks may be completed during class time. The instructor reserves the right to complete skill checks outside of regularly scheduled class time to allow students to have additional practice hours in the lab to improve competency in lab skills. With a faculty member(s), the student must pass all P/F items, including Critical Safety/Performance Elements shown in italics, and meet the minimum required score during a skill check within a maximum of 3 attempts. If the student fails to pass the required skill checks by a faculty member(s) within 3 attempts, then the student may be dismissed from the program. The student may also be dismissed from the program for failure to complete the required skill checks prior to the time of the scheduled lab practical examination despite reasonable opportunities to do so. The PTA Program Director retains the right to grant an extension.

Lab Practicals

Students must pass all P/F items, including Critical Safety/Performance Elements shown in italics, meet the minimum score denoted for any section(s) or subsection(s), and achieve an overall minimum score of a 76% in order to pass the lab practical. Points will be deducted for any portion not completed within the allotted time, which may lead to failure if a minimum of 76% is not achieved. All lab practicals will be recorded.

Retake Lab Practicals

Prior to a retake lab practical, students will be provided the opportunity to remediate with a faculty member. One retake lab practical with a different scenario and different grader will be offered. Two faculty members – one grader and one observer – are present for retake lab practicals. For students in the On-Campus Program, the retake lab practical is expected to be completed within the next 5 business days after failing the lab practical. For students in the Online Hybrid Program, during semesters with one lab course, the retake lab practical is expected to be completed the next day after failing the lab practical. During semesters with two lab courses, the retake midterm lab practical is expected to be completed the next day after completing the midterm lab practicals for both courses.

The retake final lab practical is expected to be completed the next day after completing the final lab practicals for both courses. The PTA Program Director retains the right to grant an extension. If a retake lab practical is necessary, the student must pass the retake lab practical with a minimum 76% grade and will be awarded a 76% minimum grade. If the student fails to pass the retake lab practical, the student will be dismissed from the program.

Course Time Commitment

To be successful in this course, most students will need to set aside a minimum of 8 hours per week for assignment completion and/or study time to practice skills and prepare for exams (lecture or lab exams).

Canvas Participation and Expectations

LATE WORK

Due dates for every assignment are provided on the course syllabus and course schedule (posted on Canvas). Unless otherwise stated, assignments are due according to the course schedule.

The PTA faculty recognize that sometimes “life happens.” In these instances, the student may use their allotted 2 “flex days.” These days allow the student to submit an assignment(s) up to two (2) days late without penalty. For example, the student can use two (2) flex days on one assignment that is two (2) days late. Alternatively, the student can use one (1) flex day on one (1) assignment that is one (1) day late, and then one (1) flex day for another assignment. The student does not need to give the instructor a reason: email them indicating the number of flex days needed. Flex days cannot be used for group assignments or assignments with a partner as it would impact another student's grade. These “flex days” do not apply to exams or group projects that will impact another student's grade.

Once the student has exhausted their two (2) flex days, late point deductions will occur for any assignment submitted after the deadline. A 10-percent deduction will occur each day that passes

beyond the due date and up to 72 hours. Assignments submitted more than 72 hours after the due date will receive no higher than 50% of the assignment (e.g., 24 hours = 90% max, 48 hours = 80% max, 72 hours = 70% max, beyond 72 hours = 50% max). Instructors reserve the right to award a zero for assignments beyond 72 hours.

Please let the instructor know if the student experiences extenuating circumstances (e.g., hospitalization) that prohibit them from submitting their assignments on time. The instructor will evaluate these instances on a case-by-case basis.

Participation and Attendance Policy

ATTENDANCE POLICY

This PTA Program Attendance Policy supplements the college's attendance policies in the SJC Academic Catalog and SJC Student Handbook. Unless otherwise outlined in the course syllabus, this Attendance Policy applies to all classroom, lab, and clinical experiences. Since absenteeism negatively impacts a student's ability to learn, students are expected to attend the entire duration of all scheduled activities. Students may need to arrive early to be sufficiently prepared for the learning experience, especially during clinical rotations. Tardiness is considered an absence. An absence is defined as failing to attend part or all of a scheduled activity (e.g., arriving late to class, returning late after a break, taking an unscheduled break, leaving early, or failing to show up). Unexcused absences may result in a grade penalty and/or dismissal from the PTA Program as outlined in the General Attendance Guidelines.

General Attendance Guidelines

1. For planned situations, the student is expected to discuss the requested absence with the instructor as soon as possible but not later than 48 hours prior to the start of the time of the requested absence.
2. For unplanned situations, the student is expected to notify the instructor as soon as possible. Having a classmate inform the instructor in lieu of notifying the instructor directly is unacceptable.
3. For strictly online classes, attendance is defined as logging into the course in Canvas and completing the required activities according to the outlined schedule.
4. For online hybrid classes with on-campus labs, missing one lab day is equivalent to missing one full week of content and skill and will not be tolerated. Labs run at a fast pace with a specific schedule that will not be altered. For unplanned situations, please refer to #2 above.
5. Coursework that may be missed on the date of the requested absence is the student's responsibility and should be arranged to be completed and submitted at the regularly scheduled deadline or before the scheduled absence. Alternatively, coursework that may be missed on the

date of the requested absence is the student's responsibility and may qualify for "flex days" as outlined in the late work policy. If the exact assignment cannot be rescheduled, the instructor may offer a similar assignment of equal value that meets the intended objectives in its place.

6. The instructor of record retains the right to determine if any absence (planned or unplanned) is excused or unexcused.

1. Failure to adhere to the Attendance Policy, failure to provide timely notification, and a pattern of absences may result in absences being counted as unexcused and/or the behavior being addressed by the disciplinary action procedures outlined below which may result in dismissal from the program. Disciplinary action procedure for unexcused absences:

1.1. 1st offense: The instructor will attempt to contact the student which will result in a verbal warning and will be followed up with a written warning.

1.2. 2nd offense: A professional development plan will be initiated by the Program Director and discussed with the student.

1.3. 3rd offense: Meeting with the Instructor and the Program Director may result in dismissal from the PTA Program.

2. Failure to comply with the outlined Professional Development Plan will result in Student Conduct Violation and will be reported as outlined in the SJC Student Handbook.

Instructor Response Times & Regular Interaction Expectations

I will make every effort to get back to you within 24 hours, except on weekends and holidays. All exams, assignments, and lab videos will be graded, with feedback provided one week after the due date. If this cannot be accomplished, all students will be notified via email or course announcements. Grades will be released to students upon completing and grading all exams.

Key Dates to Remember

[Full Academic Calendar](#)

Program Handbook

See PTA Community in Canvas for access to the Program Policy and Procedures Handbook.

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For password reset and Canvas support, visit the [Student Technology Guide](#) website.

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Student Support

At San Juan College, we are committed to supporting your academic success and overall well-being. We recognize that college life can be challenging and stressful, impacting both learning and personal health. We are here to help you succeed.

Academic Support and Resources

We provide a range of academic support services to help you stay on track on your educational journey. Free resources include tutoring, computer loans, life skills workshops, and so much more. Visit the [Academic Support and Resources](#) webpage to learn more about support and resources available through Academic Advising, the Tutoring Center, the Student Resource Center (formerly Student Achievement Center) and the Testing Center.

Student Support and Resources

If you or someone you know could benefit from counseling, accessibility services, career exploration, veteran transitional assistance, or any of our other support services, visit the [Student Support and Resources](#) webpage where you'll find detailed information about various resources available to you as an SJC student.

We encourage you to take advantage of these free resources to enhance your college experience and ensure your success.

College Policies and Resources for Current Students

The [Student Handbook](#) provides information on student support, student organizations, and student conduct policies at San Juan College.

The San Juan College catalog outlines the [Academic Policies](#) students need to know.

Healthy and Safe Practices for Being on Campus

We want a healthy and safe campus for students, faculty, staff, and guests.

Contagious diseases and your responsibility:

If you have COVID-19 symptoms, fever, flu or even the common cold, you should stay home. Do not come to campus if you are feeling sick. Contact your instructor about missing class (and review your instructor's policies on missed or late work). Being sick does not necessarily excuse you from completing your work on time.

Safety on campus and your responsibility:

If you are on campus and experience or witness an emergency, call 9-1-1 first and then the Department of Public Safety at 505-566-3333 (or just 3333 if calling from a campus phone).

When you are on campus, be aware of your surroundings. If you need an escort to your vehicle, call 505-566-4444 (DPS non-emergency line) or 505-215-3091 (officer on duty line).

The College will send information for campus emergencies through SJC AlertAware, email and the webpage. Stay informed and stay safe.

Inclement Weather Information

Students will receive notification of class delays and cancellations due to inclement weather via the SJC AlertAware and SJC student email. Face-to-face classes will not meet in person; however, students are advised to check with instructors about alternative meeting options, as some may choose to meet via zoom. Hybrid classes will meet as scheduled via zoom. For questions regarding your class delay or cancelation, please contact your instructor.

Online Course Fee

Online Courses - San Juan College requires all online courses to include some form of assessment to demonstrate the mastery of course objectives. This could include exams, capstone projects, e-portfolios, presentations, final papers or other appropriate assessments. The use of a proctoring platform, plagiarism detection software or other method to ensure that assessments are completed by the enrolled student is required.

A course fee of \$5.00 is assessed for all online courses at San Juan College to cover the cost of the above services. Students who are required to take a proctored exam and choose to use a physical testing center outside the SJC Testing Center or SJC Disability Services will be responsible for the cost of using that center.