



PTAP 270 Clinical Externships (Outpatient) Section Name Section Credit Hours Credits
Syllabus

Course Information

Meeting times and location: section meeting_times section location

Catalog description: This externship is a full-time clinical externship that provides experience in direct patient care in an outpatient/rehab setting. This externship may be completed in any geographical area provided a legal contract is established between the physical therapy facility and San Juan College.

Prerequisites: Take PTAP-210, PTAP-230, PTAP-250, and PTAP-260.

Terms offered: Fall and Spring

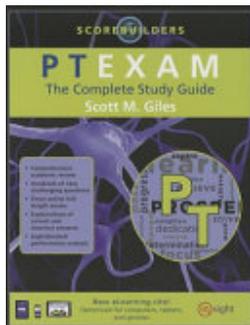
Section-specific Course Description:

Course Level Objectives

1. Complete certifications and specific requirements mandated by the facility.
2. Perform with a minimum acceptable rating of Intermediate for Safety on the CPI.
3. Demonstrate a minimum acceptable rating of Intermediate for Clinical Behaviors on the CPI.
4. Perform with a minimum acceptable rating of Intermediate for Accountability on the CPI.
5. Adapts with a minimum acceptable rating of Intermediate for Cultural Competence on the CPI.
6. Communicate with a minimum acceptable rating of Intermediate for Communication on the CPI.
7. Participate with a minimum acceptable rating of Intermediate for Self-Assessment and Lifelong Learning on the CPI.

8. Demonstrate with a minimum acceptable rating of Intermediate for Clinical Problem Solving on the CPI.
9. Perform with a minimum acceptable rating of Intermediate for Intervention: Therapeutic Exercise on the CPI.
10. Apply with a minimum acceptable rating of Intermediate for Interventions: Therapeutic Techniques on the CPI.
11. Apply with a minimum acceptable rating of Intermediate for Interventions: Physical Agents and Mechanical Modalities on the CPI.
12. Apply with a minimum acceptable rating of Intermediate for Interventions: Electrotherapeutic Modalities on the CPI.
13. Perform with a minimum acceptable rating of Intermediate for Interventions: Functional Training and Application of Devices and Equipment on the CPI.
14. Produce with a minimum acceptable rating of Intermediate for Documentation on the CPI.
15. Participate with a minimum acceptable rating of Intermediate for Resource Management on the CPI.

Required Texts and/or Materials



PTEXAM
9781890989347
Scott M. Giles
Scorebuilders
2020

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Course Requirements

Students will do the following activities:

- Maintain professionalism & respect
- Check-in to the course regularly to ensure you are reading announcements, checking emails, etc.
- Complete all assignments (e.g., virtual lab skills, self-assessments, peer-assessments, synchronous meetings via zoom, assignments, exams, etc.) in accordance with the course schedule
- Critically analyze tasks offering realistic and constructive input
- Effectively communicate with classmates and instructors when questions arise
- Schedule meetings with the instructor, if requiring additional assistance
- Ensure that all technology is working for success in this course
- Contact tech support if problems arise with technology

Other Classroom Policies and Expectations

LATE WORK

Due dates for every assignment are provided on the course syllabus and course schedule (posted in Canvas). Unless otherwise stated, assignments are due according to the course schedule.

The PTA faculty recognize that sometimes "life happens." In these instances, you may use your allotted 2 "flex." These days allow you to submit an assignment(s) up to two days late without penalty. For example, you can use 2 flex days on one assignment that is two days late. Alternatively, you can use 1 flex day on one assignment that is one day late, and then 1 flex day towards another assignment. You do not need to provide the instructor with the reason: simply email the instructor how many of your flex days you would like to use. Flex days cannot be used for group assignments or assignments with a partner as it would impact the grade of another student. These "flex days" do not apply to exams or the peer-assessed portion of a virtual lab skill.

Once you have exhausted your 2 flex days, then late point deductions will occur for any assignment submitted after the deadline. A 10 point deduction will occur each day that passes beyond the due date and up to 72 hours (e.g. an 84 would be a 74 on day 1, a 64 on day 2, etc.). Assignments submitted more than 72 hours after the due date will not be accepted and you will receive a 0.

If you experience extenuating circumstances (e.g., you are hospitalized) that prohibit you from submitting your assignments on time, please let the instructor know. The instructor will evaluate these instances on a case-by-case basis.

Grading

Final grades are calculated based on the following:

15% CPI Student Self-Evaluation: Midterm

10% CPI CI Evaluation: Midterm

15% CPI Student Self-Evaluation: Final

25% CPI CI Evaluation: Final

10% APTA Student Evaluation: Clinical Experience and Clinical Instruction

10% Scorebuilders Exam 2

15% Academic PEAT 1

The Case Study will be graded according to the posted rubric. For all other assignments completed by the student, the student will receive full credit for submitting the completed assignments by the deadline.

CPI CI EVALUATION GRADING

The Academic Coordinator for Clinical Education (ACCE) is responsible for verifying that all students are capable of the minimum performance expectations for each rotation before assigning a passing grade for the course. For the CPI CI Evaluation: Midterm, the student may be marked by their clinical instructor at any level to receive full credit. For the CPI CI Evaluation: Final, the student is expected to be marked at a minimum of Advanced Beginner for PTAP 230 on the Clinical Performance Instrument by the Clinical Instructor (CI). If the CI rates a student below these anchor ratings on the final CPI evaluation for the course, the student may receive 0% for this assignment and have to repeat the course. The ACCE may take into consideration the following:

- clinical setting;
- experience with patients in that setting;
- relative weighting or importance of each performance criterion;
- expectations for the clinical experience; expectations of the clinical site;
- progression of performance from mid-experience to final evaluations;
- level of experience within the didactic and clinical components;
- whether or not "significant concerns" box or "with distinction" box were checked;
- congruence between the CI's narrative mid-experience and final comments
- related to the five performance dimensions and the ratings provided;

- additional assignments (eg, journal, in-service education provided); and/or
- site visit information.

*From the American Physical Therapy Association (2009). Physical Therapist Assistant Clinical Performance Instrument, Alexandria, VA.

UNSATISFACTORY CLINICAL PERFORMANCE

If there is unsatisfactory clinical performance, one or more of the following may occur:

- Development of a learning contract which must be completed to the satisfaction of the ACCE
- Required additional clinical hours at the same facility to improve skills to meet course requirements and objectives if allowed by the SCCE and CI and approved by the ACCE
- Failure of the clinical rotation with or without the option to re-enter per the Re-Entry Policy

TERMINATION OF A CLINICAL EXPERIENCE

The SCCE, the CI, and/or the ACCE reserve the right to terminate the clinical experience at any time. If the student was in Good Standing at the time of termination and the ACCE determines that the termination was due to an undeveloped clinical education site, the student may be removed and placed at another clinical site without the application of the Re-Entry Policy. If the student was in Good Standing at the time of termination and the ACCE determines that the termination was due to the student's unsatisfactory clinical performance, the student may be eligible to re-enter per the ReEntry Policy. If the student was not in Good Standing at the time of termination, then the student may be dismissed from the program without the option to re-enter.

Course Time Commitment

Students are expected to follow the work schedule of the clinical instructor, not to exceed 50 hours per week. Students will need to set aside additional time to complete the Clinical Performance Instrument and other assignments.

Canvas Participation and Expectations

Students are expected to participate regularly and submit all course assignments, based on the course guide definition. A student who does not submit any assignments during a consecutive 10% of the course (i.e., 1.5 weeks of a 15-week semester) without consulting the instructor, may be considered as having abandoned the course. Logging in does not meet the attendance standard.

Late work is not accepted once the flex option has been used.

Failure to Meet Class Participation Expectations:

Students who fail to meet participation expectations will have their last date of attendance recorded. This date will be used to recalculate any financial aid received/veteran's benefits received, and the student may be required to repay the institution/government. If the student does not drop the course, an 'X' grade will be recorded. An 'X' grade impacts the grade point average the same as an 'F'.

Online communication expectations ("Netiquette"): (Please refer to SJC online services for further information)

Participation and Attendance Policy

ATTENDANCE POLICY

This PTA Program Attendance Policy supplements the college's attendance policies found in the SJC Academic Catalog and SJC Student Handbook. Unless otherwise outlined in the course syllabus, this Attendance Policy applies to all classroom, lab, and clinical experiences. Since absenteeism negatively impacts a student's ability to learn, students are expected to attend the entire duration of all scheduled activities. Students may need to arrive early to be sufficiently prepared for the learning experience, especially during clinical rotations. Tardiness is considered an absence. An absence is defined as failing to attend part or all of a scheduled activity (e.g., arriving late to class, returning late after a break, taking an unscheduled break, leaving early, failing to show up).

General Attendance Guidelines

1. For planned situations, the student is expected to discuss for the requested absence with the instructor as soon as possible, but not later than 48 hours prior to the start of the time of the requested absence.
1. For unplanned situations, the student is expected to notify the instructor as soon as possible. Having a classmate inform the instructor in lieu of notifying the instructor directly is unacceptable.
2. The instructor of record retains the right to determine if any absence (planned or unplanned) is excused or unexcused.
3. For online or online hybrid classes, attendance is defined as logging into the course in Canvas and completing the required activities according to the outlined schedule.
4. Failure to adhere to the Attendance Policy, failure to provide timely notification, and a pattern of absences may result in absences being counted as unexcused and/or the behavior being addressed with a Professional Development Plan.

5. Failure to comply with the outlined Professional Development Plan will result in a Student Conduct Violation and will be reported as outlined in the SJC Student Handbook.

Additional Attendance Guidelines for Clinical Rotations

1. When the absence affects a clinical rotation, the student is expected to notify both the Academic Coordinator of Clinical Education (ACCE) and the Clinical Instructor (CI) as soon as possible.
2. The academic or clinical faculty reserve the right to request that a student leave the facility if the student's condition places him/her at an increased risk to themselves, the patient, and/or others at the facility. Students should use sound judgment when deciding whether to attend a clinical rotation when there are health-related concerns.
3. Clinical education attendance is expected in order to achieve the minimum hours required for the clinical rotation. All clinical absences must be made up at a time mutually agreed upon by the CI, the student, and the ACCE. If a clinic is closed due to a holiday or other event during the scheduled dates of the rotation, the student will not be required to make up the missed time.

Students are expected to follow the work schedule of the clinical instructor, not to exceed 50 hours per week. The student may spend time learning from another PT, PTA, or other appropriate health care professional to enhance the learning experience, especially when make-up hours due to absence are needed.

Instructor Response Times & Regular Interaction Expectations

Please feel free to contact me through Canvas email, phone, or visit me on-campus. I will make every effort to get back to you within 48 hours except weekends and holidays. Grades will be released to students upon successful completion and grading of all exams.

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

Please follow the due dates in the announcements and assignments in Canvas.

Program Handbook

Please see Canvas PTA Program Handbook.

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For password reset and Canvas support, visit the [Student Technology Guide](#) website.

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Student Support

At San Juan College, we are committed to supporting your academic success and overall well-being. We recognize that college life can be challenging and stressful, impacting both learning and personal health. We are here to help you succeed.

Academic Support and Resources

We provide a range of academic support services to help you stay on track on your educational journey. Free resources include tutoring, computer loans, life skills workshops, and so much more. Visit the [Academic Support and Resources](#) webpage to learn more about support and resources available through Academic Advising, the Tutoring Center, the Student Resource Center (formerly Student Achievement Center) and the Testing Center.

Student Support and Resources

If you or someone you know could benefit from counseling, accessibility services, career exploration, veteran transitional assistance, or any of our other support services, visit the [Student Support and Resources](#) webpage where you'll find detailed information about various resources available to you as an SJC student.

We encourage you to take advantage of these free resources to enhance your college experience and ensure your success.

College Policies and Resources for Current Students

The [Student Handbook](#) provides information on student support, student organizations, and student conduct policies at San Juan College.

The San Juan College catalog outlines the [Academic Policies](#) students need to know.

Healthy and Safe Practices for Being on Campus

We want a healthy and safe campus for students, faculty, staff, and guests.

Contagious diseases and your responsibility:

If you have COVID-19 symptoms, fever, flu or even the common cold, you should stay home. Do not come to campus if you are feeling sick. Contact your instructor about missing class (and review your instructor's policies on missed or late work). Being sick does not necessarily excuse you from completing your work on time.

Safety on campus and your responsibility:

If you are on campus and experience or witness an emergency, call 9-1-1 first and then the Department of Public Safety at 505-566-3333 (or just 3333 if calling from a campus phone).

When you are on campus, be aware of your surroundings. If you need an escort to your vehicle, call 505-566-4444 (DPS non-emergency line) or 505-215-3091 (officer on duty line).

The College will send information for campus emergencies through SJC AlertAware, email and the webpage. Stay informed and stay safe.

Inclement Weather Information

Students will receive notification of class delays and cancellations due to inclement weather via the SJC AlertAware and SJC student email. Face-to-face classes will not meet in person; however, students are advised to check with instructors about alternative meeting options, as some may choose to meet via zoom. Hybrid classes will meet as scheduled via zoom. For questions regarding your class delay or cancellation, please contact your instructor.

Online Course Fee

Online Courses - San Juan College requires all online courses to include some form of assessment to demonstrate the mastery of course objectives. This could include exams, capstone projects, e-

portfolios, presentations, final papers or other appropriate assessments. The use of a proctoring platform, plagiarism detection software or other method to ensure that assessments are completed by the enrolled student is required.

A course fee of \$5.00 is assessed for all online courses at San Juan College to cover the cost of the above services. Students who are required to take a proctored exam and choose to use a physical testing center outside the SJC Testing Center or SJC Disability Services will be responsible for the cost of using that center.