

SAN JUAN COLLEGE

DHYG 245 Principles of Practice Section Name Section Credit Hours Credits

Syllabus

Section-specific Course Description:

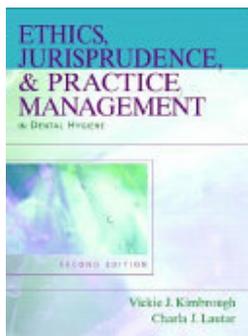
Course Level Objectives

Upon successful completion of the course, the student will be able to...

1. Describe ethical and legal theories, principles and considerations that impact on moral and ethical decision making in the practice of dentistry and dental hygiene.
2. Explain, in detail, the Board of Dental Health Care Rules that governs practice for a dentist, dental hygienist, and dental assistant in the State of New Mexico.
3. Compare the present and future role of dental hygiene in both traditional and non-traditional practice settings.
4. Describe various employment settings, preparing for employment, successful employment strategies for improving the work environment, employment compensation and employment opportunities, and strategies for obtaining career satisfaction.
5. Describe ethical and legal theories, principles and considerations that impact on moral and ethical decision making in the practice of dentistry and dental hygiene.
6. Discuss numerous ethical issues faced by dental professionals via role play, video and case study
7. Apply a protocol for ethical decision making in case studies
8. Be familiar with the obligations of trust, fidelity, autonomy and informed consent
9. Be able to apply and discuss ethical standards of dental professional conduct in case studies
10. Be familiar with the ADHA Code of Ethics as it related to the practice of dental hygiene
11. Explain, in detail, the Board of Dental Health Care Rules that governs practice for a dentist, dental hygienist, and dental assistant in the State of New Mexico.
12. List they types and circumstances of supervision found in each dental state practice act
13. Describe the legal scope of dental hygiene practice in respective states

14. Be familiar with the legal scope of practice of dental assistants, centrists and dentists in respective states
15. Discuss expanded functions/independent practice and collaborative practice models nation wide
16. Be able to pass a jurisprudence exam, with 75% accuracy conveying the rules and regulations in respective states
17. Compare the present and future role of dental hygiene in both traditional and non-traditional practice settings.
18. Describe various employment settings, preparing for employment, successful employment strategies for improving the work environment, employment compensation and employment opportunities, and strategies for obtaining career satisfaction.
19. Write and develop a professional resume for a dental hygiene position
20. Be familiar with a typical professional interview process
21. Discuss employment benefits as they relate to the dental hygienist
22. Apply negotiating skills relating to employee benefits
23. Identify dental office management styles
24. Discuss the importance of staff meetings
25. Differentiate between employer expectations and employee expectations
26. Discuss how marketing related to dental hygiene practice
27. Describe the basics of investments and money management
28. Explain the importance of disability insurance, liability insurance
29. Discuss time management issues in dental hygiene practice
30. Be familiar with CDT insurance codes as they relate to dental hygiene practice
31. Evaluate ethical issues surrounding marketing, third party financing, hiring, and employee rights, and the dishonest or impaired practitioner.

Required Texts and/or Materials



Ethics, Jurisprudence, and Practice Management in Dental Hygiene

9780131708228

Vickie J. Kimbrough, Charla J. Lautar

Prentice Hall

2006-01-01

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For password reset and Canvas support, visit the [Student Technology Guide](#) website.

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Course Requirements

Assignments

Questions to get you started 15%

The Doctor video questions 10%

Professional Resource Notebook 10%

Cover letter and Resume 15%

Ethics Exam 20%

Jurisprudence Exam 20%

Class Participation 10%

Will do the following activities:

Healthy and Safe Practices for Being on Campus

We want a healthy and safe campus for students, faculty, staff, and guests.

Contagious diseases and your responsibility:

If you have COVID-19 symptoms, fever, flu or even the common cold, you should stay home. Do not come to campus if you are feeling sick. Contact your instructor about missing class (and review your instructor's policies on missed or late work). Being sick does not necessarily excuse you from completing your work on time.

Safety on campus and your responsibility:

If you are on campus and experience or witness an emergency, call 9-1-1 first and then the Department of Public Safety at 505-566-3333 (or just 3333 if calling from a campus phone).

When you are on campus, be aware of your surroundings. If you need an escort to your vehicle, call 505-566-4444 (DPS non-emergency line) or 505-215-3091 (officer on duty line).

The College will send information for campus emergencies through SJC AlertAware, email and the webpage. Stay informed and stay safe.

Student Support

At San Juan College, we are committed to supporting your academic success and overall well-being. We recognize that college life can be challenging and stressful, impacting both learning and personal health. We are here to help you succeed.

Academic Support and Resources

We provide a range of academic support services to help you stay on track on your educational journey. Free resources include tutoring, computer loans, life skills workshops, and so much more. Visit the [Academic Support and Resources](#) webpage to learn more about support and resources available through Academic Advising, the Tutoring Center, the Student Resource Center (formerly Student Achievement Center) and the Testing Center.

Student Support and Resources

If you or someone you know could benefit from counseling, accessibility services, career exploration, veteran transitional assistance, or any of our other support services, visit the [Student Support and Resources](#) webpage where you'll find detailed information about various resources available to you as an SJC student.

We encourage you to take advantage of these free resources to enhance your college experience and ensure your success.

Participation and Attendance Policy

Attendance Policy: Students are expected to attend all regularly scheduled classes for which they are registered. Valid reasons for missing classes do not relieve the student from making up any missed work.

Participation Policy: All students are expected to participate in an active and productive manner which enhances learning for all in the classroom and clinical settings. Students are considered mature enough to seek faculty assistance and to monitor their own progress in meeting course requirements. Professional language and demeanor are expected at all times.

Other Classroom Policies and Expectations

Make-Up Policy: If a major examination is missed, it is the student's responsibility to make arrangements with the instructor and schedule a Make-Up Examination. The Make-Up Exam will be different from the one given to the other students and may be oral, written, or a combination of both.

Examinations: Please keep up with the class and the material presented, and you should have no problem doing well on the exams.

Assignments: Assignments are to be handed in properly labeled at the start of class on the date designated. Assignments turned in later will receive a 10% reduction in grade.

Lab/Clinic Usage: Students are not allowed in the lab or clinic without direct faculty supervision.

Canvas Participation and Expectations

Students are expected to monitor their own progress in Canvas and participate in all online discussion boards.

Distance Education Policy

Distance Education Policy

New technologies allow for the delivery of education in a multitude of different formats. Many of these may involve distance education in which instruction to students may be delivered while separated from the instructor, either synchronously or asynchronously. This may include technologies such as the CANVAS learning management system, use of email correspondence, and the internet and audio/video

conferencing. In light of these ever changing technologies, the following are expectations of student behavior with regard to distance education;

Academic Honesty

The standards and requirements of academic honesty and integrity apply to all Dental Hygiene Students whether engaged in or utilizing distance-education or not. Any required work submitted by the student must be their own. This applies to any course within the Dental Hygiene curriculum.

Safeguards

San Juan College has ensured that safeguards are in place with regard to student login and passcode access to the CANVAS learning management system. Distance education within the Dental hygiene Program curriculum will therefore utilize this leaning management system. In order to protect student privacy, students shall not share such log-in and passcode informing.

Tuition & Fees

There are no additional student charges associated with the utilization of distance education within the Dental Hygiene curriculum and/or with the verification of student identity at the time of registration or enrollment.

Instructor Response Times & Regular Interaction Expectations

Emails are responded to daily during the week, weekend emails may not be responded to until the next business day. Exams are usually graded and posted within the week. In some cases it may take up to two weeks.

Course Time Commitment

This course will require 6-9 hours per week of reading and studying outside of class.

Grading

Assignments

Questions to get you started 15%

The Doctor video questions 10%

Professional Resource Notebook 10%

Cover letter and Resume 15%

Ethics Exam 20%

Jurisprudence Exam 20%

Class Participation 10%

Grading Scale

A = 90-100%

B = 80-89

C = 75-79%

D = 60-74%*

F = below 60% **

*A dental hygienist must exhibit professionalism through the application of a professional code of ethics. Unprofessional conduct will be reflected in the grade and may be grounds for dismissal. Refer to Policy and Procedure Manual for further information.

**A final grade below a "C" (75%) will interrupt a student's progress through the Dental Hygiene Program and may result in dismissal from the Program. If you are having trouble with this course, it is your responsibility to contact the instructor and arrange for tutoring or other assistance.

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

Exact schedule with due dates will be determined by instructor. See Course Requirements for general information on assignment expectations.

College Policies and Resources for Current Students

The [Student Handbook](#) provides information on student support, student organizations, and student conduct policies at San Juan College.

The San Juan College catalog outlines the [Academic Policies](#) students need to know.

Inclement Weather Information

Students will receive notification of class delays and cancellations due to inclement weather via the SJC AlertAware and SJC student email. Face-to-face classes will not meet in person; however, students are advised to check with instructors about alternative meeting options, as some may choose to meet via zoom. Hybrid classes will meet as scheduled via zoom. For questions regarding your class delay or cancelation, please contact your instructor.

Program Handbook

The Dental Hygiene Student Handbook can be found on the Canvas course Important Information - The Cutting Edge

Online Course Fee

Online Courses - San Juan College requires all online courses to include some form of assessment to demonstrate the mastery of course objectives. This could include exams, capstone projects, e-portfolios, presentations, final papers or other appropriate assessments. The use of a proctoring platform, plagiarism detection software or other method to ensure that assessments are completed by the enrolled student is required.

A course fee of \$5.00 is assessed for all online courses at San Juan College to cover the cost of the above services. Students who are required to take a proctored exam and choose to use a physical testing center outside the SJC Testing Center or SJC Disability Services will be responsible for the cost of using that center.