SAN JUAN COLLEGE

THEA **2999 Theatre Capstone Section Name Section Credit Hours Credits Syllabus**

Course Information

Meeting times and location: section meeting_times section location

Catalog description: This course will prepare students for admission to a four-year college or career in the theatre. Students will assemble a resume and portfolio and execute a capstone project in one of the following areas: set, lighting, costume, sound construction or design; stage management; or publicity. The capstone project can be completed with a professional, reputable theatre company or in an educational theatre setting. Capstone project must be approved by technical director and theatre director.

Prerequisites: Take THEA-1110(110), THEA-1220(111), THEA-1310(140), THEA-1990(220), THEA-2435(230), THEA-2310(250), THEA-2330(260), THEA-2320(270), THEA-2430(275)

Terms offered: Spring Only

Section-specific Course Description:

Course Level Objectives

Student Learning Outcomes

1. Create a resume and portfolio (1 credit hour)

    a. Create a resume including objective, educational and work experience, special skills, references, etc.

    b. Compile a portfolio of designs, drafting, renderings, descriptions, photographs of completed projects and

        assignments, etc., of all work completed within the theatre program

     c. Compile list of references and secure letters of recommendation participants

2. Demonstrate expertise in your area of concentration, e.g. acting, set, light, costume design or construction,

      stage management, backstage crew, publicity, etc. (3 credit hours)

     a. Design or plan a theatre capstone project which can be carried out by working on a theatre production or for a

       theatre related business

     b. Propose project to a professional or educational theatre company or a theatre related business

     c. Secure confirmation of proposed project from the theatre company or a theatre related business

     d. Prepare all preparation materials for project

     e. Set up work schedule, responsibilities, expectations, goals/objectives, etc. for the project with the theatre company

       or theatre related business

     f. Execute the theatre capstone project

     g. Write a descriptive and evaluative report assessing the experience and the work completed

     h. Receive feedback from the theatre company or theatre related business

3. Apply organizational, communication, and interpersonal skills

     a. Schedule a timeline of execution and completion of theatre capstone project

     b. Convey information in meeting with production crew and/or staff on the project

     c. Direct production crew and/or staff on how to carry out the project

     d. Troubleshoot complications and challenges with execution and completion of project

     e. Work well with others on the execution and completion of project

4. Plan professional career goals

     a. After completion of # 1-3 above, write a listof goals for future career in the theatre

     b. Set guidelines and a timeline on pursuing those goals for future career in the theatre

Required Texts and/or Materials

NA

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Course Requirements

Students will do the following activities:

Other Classroom Policies and Expectations

This section is still being completed.

Grading

Final grades are calculated based on the following... This section is still being completed.

Course Time Commitment

This section is still being completed.

Canvas Participation and Expectations

This section is still being completed.

Participation and Attendance Policy

This section is still being completed.

Instructor Response Times & Regular Interaction Expectations

This section is still being completed.

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

This section is still being completed.

Program Handbook

NA

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For password reset and and Canvas support, visit the [Student Technology Guide](#) website.

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Student Support

At San Juan College, we are committed to supporting your academic success and overall well-being. We recognize that college life can be challenging and stressful, impacting both learning and personal health. We are here to help you succeed.

Academic Support and Resources

We provide a range of academic support services to help you stay on track on your educational journey. Free resources include tutoring, computer loans, life skills workshops, and so much more. Visit the [Academic Support and Resources](#) webpage to learn more about support and resources available through Academic Advising, the Tutoring Center, the Student Resource Center (formerly Student Achievement Center) and the Testing Center.

Student Support and Resources

If you or someone you know could benefit from counseling, accessibility services, career exploration, veteran transitional assistance, or any of our other support services, visit the [Student Support and Resources](#) webpage where you'll find detailed information about various resources available to you as an SJC student.

We encourage you to take advantage of these free resources to enhance your college experience and ensure your success.

College Policies and Resources for Current Students

The [Student Handbook](#) provides information on student support, student organizations, and student conduct policies at San Juan College.

The San Juan College catalog outlines the [Academic Policies](#) students need to know.

Healthy and Safe Practices for Being on Campus

We want a healthy and safe campus for students, faculty, staff, and guests.

Contagious diseases and your responsibility:

If you have COVID-19 symptoms, fever, flu or even the common cold, you should stay home. Do not come to campus if you are feeling sick. Contact your instructor about missing class (and review your instructor's policies on missed or late work). Being sick does not necessarily excuse you from completing your work on time.

Safety on campus and your responsibility:

If you are on campus and experience or witness an emergency, call 9-1-1 first and then the Department of Public Safety at 505-566-3333 (or just 3333 if calling from a campus phone).

When you are on campus, be aware of your surroundings. If you need an escort to your vehicle, call 505-566-4444 (DPS non-emergency line) or 505-215-3091 (officer on duty line).

The College will send information for campus emergencies through SJC AlertAware, email and the webpage. Stay informed and stay safe.

Inclement Weather Information

Students will receive notification of class delays and cancellations due to inclement weather via the SJC AlertAware and SJC student email. Face-to-face classes will not meet in person; however, students are advised to check with instructors about alternative meeting options, as some may choose to meet via zoom. Hybrid classes will meet as scheduled via zoom. For questions regarding your class delay or cancelation, please contact your instructor.

Online Course Fee

Online Courses - San Juan College requires all online courses to include some form of assessment to demonstrate the mastery of course objectives. This could include exams, capstone projects, e-portfolios, presentations, final papers or other appropriate assessments. The use of a proctoring platform, plagiarism detection software or other method to ensure that assessments are completed by the enrolled student is required.

A course fee of $5.00 is assessed for all online courses at San Juan College to cover the cost of the above services. Students who are required to take a proctored exam and choose to use a physical testing center outside the SJC Testing Center or SJC Disability Services will be responsible for the cost of using that center.