



ENGL 1410 G-Introduction to Literature section name section credit hours
Credits
Syllabus

Course Information

Meeting times and location: section meeting_times section location

Catalog description: In this course, students will examine a variety of literary genres, including fiction, poetry, and drama. Students will identify common literary elements in each genre, understanding how specific elements influence meaning.

Prerequisites: course prereqs

Terms offered: Fall and Spring

Section-specific Course Description:

Course Level Objectives

1. Critically read the literary genres of fiction, poetry, drama, and creative nonfiction.
 - a. Read representative texts of fiction, poetry, drama, and creative nonfiction, identifying literary elements and themes.
 - b. Make connections, draw conclusions, and interact with ideas presented in literature.
2. Identify, define, and analyze basic literary conventions appropriate for specific genres.
 - a. Use literary terms appropriately.
 - b. Identify literary techniques and features common to different literary genres, as well as those which are unique to each.
3. Describe and analyze perspectives of the human experience portrayed in literature.

- a. Demonstrate understanding of how historical and cultural forces have influenced the development of literature.
 - b. Relate personal experience with literary themes.
4. Write effectively about literature to demonstrate close reading and research.
- a. Explicate literary texts with academic writing.
 - b. Conduct research necessary to deepen understanding of the contexts of literature—biographical, cultural, and historical, etc.
 - c. Document sources with MLA style.
 - d. Write about literature appropriately for an academic audience.
 - e. Apply standard conventions of writing (spelling, punctuation, grammar, usage, etc.).
5. Exchange ideas and information with clarity and originality in small groups, class discussions, and presentations.
- a. Effectively organize and present information about literature to others.
 - b. Participate with respect and honesty in group discussions and class activities.

General Education Student Learning Outcomes

This course meets the requirements set forth by the state of New Mexico for a general education course that is transferable to any public institution of higher education in New Mexico. Each general education course addresses three essential skills as outlined in the table below.

General Education Content Area	Essential Skills Associated with the Content Area
Communication	Communication, Critical Thinking, Information & Digital Literacy
Creative and Fine Arts	Communication, Critical Thinking, Personal & Social Responsibility
Humanities	Critical Thinking, Information & Digital Literacy, Personal & Social Responsibility
Mathematics	Communication, Critical Thinking, Quantitative Reasoning
Science	Critical Thinking, Personal & Social Responsibility, Quantitative Reasoning
Social & Behavioral Sciences	Communication, Critical Thinking, Personal & Social Responsibility

For further information on the Essential Skills, visit the [General Education Essential Skills](#) page.

Required Texts and/or Materials

Readings will cover a variety of literary genres, including fiction, poetry, and drama. One or more textbooks might be required. Your instructor might also provide readings on Canvas.

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For tickets and password reset: [San Juan College Help Desk](#)

For Canvas support information: [Canvas Support](#)

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Course Requirements

Specific course activities and assignments will vary across sections, but here are some examples of the kinds of activities you might do in this course:

- Reading
- Small amounts of research (biographical, historical, etc.)
- Short writing assignments (i.e. response papers, discussion posts, etc.)
- Formal essays (i.e. literary analysis)
- Quizzes
- Exams

COVID Safe Practices for Being on Campus

Masks / cloth face coverings must be worn while on campus in accordance with the New Mexico public health order. If you feel that you cannot wear a mask due to health complications, please contact Disabilities Services:

disabilityservices@sanjuancollege.edu or call (505) 566-3271. Hand sanitizer stations are at all building entrances, please “wash in, wash out”--clean your hands when you enter and before you leave. Classrooms and labs have been arranged to allow for social distancing; please respect your classmates and instructors by staying 6 feet away from everyone. You will be expected to disinfect your table or area prior to class and after class, cleaning products will be provided for this purpose. Check with your instructor for specific policies for their course. Please do not congregate in hallways or common areas, instead utilize our beautiful outside spaces and weather to visit with your friends and colleagues from a safe distance.

If you have been in contact with anyone who has tested positive for COVID-19, has symptoms, or is waiting on test results, contact your instructor and DO NOT come to class. If you have tested positive, have symptoms or are waiting on test results, contact your instructor and DO NOT come to class. Your health care provider or the assigned contact tracer will let you know when it is safe for you to be around others.

Student Support

Student Services and Support

The Student Support webpage provides information on counseling, tutoring, technical support, and many other support services available to San Juan College students.

[Student Support](#)

Academic Support

Academic Support webpage provides information on academic advising, the library, Testing Center, and the honors program.

[Academic Support](#)

Participation and Attendance Policy

Specific participation and attendance policies vary across sections. Your instructor will provide you with the participation and attendance policies that are specific to the section in which you are enrolled.

Other Classroom Policies and Expectations

Plagiarism and Academic Dishonesty: There is much scholarship on many of the texts that we will be reading in this course. Please do not make the mistake of passing off any of that scholarship as your own. In academic writing, plagiarism is not just appropriating the words of someone else and passing them off as your own, but it's also taking someone else's ideas without giving them credit. While seeking out online resources can be beneficial in helping to clarify moments in the plot of a text, for example, it becomes a problem when it disallows you the opportunity to grapple with the text and discover your own interpretations and meanings. In doing so, you are really doing yourself, your classmates, and the literary text itself a huge disservice. We will sometimes conduct research in order to gain context (biographical, historical, cultural,

etc.). When referencing information you learned through research, make sure to cite that information according to MLA guidelines.

San Juan College expects all students to adhere to the Academic Honesty Rules as posted on the college website: <http://www.sanjuancollege.edu/AcademicHonesty>. Plagiarism of all or a portion of any assignment will be strictly penalized, ranging from earning a zero on the assignment, to failing the class, or even suspension or expulsion from the College.

College Expectations: Please be advised that all students, including dual credit students and early college high school students, are subject to the same policies and standards regarding submission of late work, participation, conduct, and academic honesty as outlined in this syllabus. By enrolling in this SJC course, students understand that complex subject matter may be covered and that course content may be intellectually and emotionally challenging.

In complying with FERPA, I cannot and will not discuss any matters regarding any student's performance or standing in this class with friends, parents or family members. A FERPA waiver entitles your parents/guardians access to your grade records, which they can access through Canvas with your help. All students are encouraged to contact me whenever they have questions or concerns about this class. Students should practice self-advocacy as part of the college experience. It is an important step to becoming an independent and responsible person. It also helps strengthen the student/instructor relationship and the classroom community. As a result of the concerns for student autonomy and to avoid potential liability, I will not conference with parents or guardians regarding this class. I am, however, always happy to meet with students.

Additional course policies will be provided by your individual instructor.

Canvas Participation and Expectations

Canvas participation and expectations will vary across sections. Your instructor will provide you with the Canvas participation requirements that are specific to the section in which you are enrolled.

Instructor Response Time

Sometimes problems arise that could affect your performance in this class. Your instructor is your best resource to advise you in these situations. Please contact him/her promptly if you have a question or if you're in need of assistance. At the beginning of the course, your instructor will provide you with information about how best to contact

them. Most commonly, instructors will ask that you email them, send them a Canvas message, or call them over the phone. Instructors will make every effort to respond to your messages in a timely manner.

Course Time Commitment

Every student works at a different pace, and some readings and assignments in this class will require more time and effort than others. However, you should keep in mind that the standard time commitment for a regular semester (16 week) 3-credit course is 6-9 hours per week for a face-to-face class and 9-12 hours per week for an online class. If you're enrolled in an 8-week course, you can expect to spend twice the amount of time each week on this course that you'd typically spend if it was a 16-week course.

Grading

Individual instructors will determine the grading scale for the course. The following grading scale is typically used, but may vary depending on the class:

100-90 A

89-80 B

79-70 C

69-60 D

59-0 F

The specific assignments and the portion of your grade that those assignments are worth will vary across sections. Your instructor will provide you with the grading schema that is specific to the section in which you are enrolled.

For the most part, your instructor will keep grades posted on Canvas so you can easily keep track of your progress in the course. If at any time you have questions about your grade or are concerned about the quality of your work, please contact your instructor.

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

The schedule of assignments varies across sections. Your instructor will provide you with the course schedule information that is specific to the section in which you are enrolled.

College Policies

The following information also applies to your work in this class. If you have special needs for campus emergency situations, please inform me immediately.

1. **Academic Accommodations - American with Disabilities Act (ADA)**

If you believe you need academic accommodations due to physical or learning disabilities, you are encouraged to inform them as soon as possible. The coordinator can work with you in verifying your disabilities and developing accommodation strategies. Please go to [Disability Services Office](#), click the button for "Request for Services" and complete all the steps.

You can also contact the college's disability coordinator in the Advising/Counseling Center at 566-3271 or disabilityservices@sanjuancollege.edu. More information is available on the website listed above.

2. **The Family Educational Rights and Privacy Act (FERPA)**

Your personal information and grade are confidential. Aside from routine reporting to the college required for this course, I will not share such information with anyone unless I have your permission.

3. **Academic Honesty Rules**

San Juan College expects all students to adhere to the [Academic Honesty Rules](#) as posted online. These are the official guidelines for all classes at San Juan College (July 2006).

4. **Student Conduct Statement**

College is preparation for professional opportunities, and professional conduct is expected in courses, including online classes, as well as any written communications, and interactions with members of the college community. As part of our learning community, students are expected to interact and communicate in a mature, respectful, thoughtful, and supportive manner. Students who demonstrate disrespectful, hostile, belittling, bullying or other disruptive behavior will be subject to potential consequences and possible dismissal from the college. The college will take appropriate action when students demonstrate threatening behavior (to others or self). Students should refer to the Code of Conduct in the Student Handbook for additional information.

5. **Student Safety**

Keeping students safe is a priority, and part of that is ensuring that we have the ability to communicate emergency messages - whether for school closures due to weather or for more or urgent situations. Rave is San Juan College's emergency

messaging system. Through your SJC student email, you will automatically receive email messages, however, it is also vital that you receive text messages. In order to receive the messages, you must register in a simple process with [Rave](#). When registering, please make sure that your mobile status is “confirmed.”

The Department of Public Safety is available 24 hours per day. In an emergency, they can be accessed by calling 215-3091 or 566-3333.

In the event of an emergency, a Rave message will be sent, and depending on the situation, you will be instructed to do one of the following:

- Evacuate the building
- Shelter in place (Campus doors are locked, and operations continue as normal. During this situation, no one other than law enforcement is allowed in or out of the campus.)
- Lockdown (Campus doors are locked. All operations cease, and you should take cover in your immediate area. No one other than law enforcement is allowed in or out of the campus.)

6. Non-Discrimination, Sexual Harassment, and Retaliation.

San Juan College does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, genetic, veteran’s status, or on the basis of any other category protected under federal, state and local laws. If you have experienced sexual harassment, sexual assault, or any other form of protected class discrimination, we encourage you to make a report. If you report to a faculty member, she/he/they are obligated by policy to share knowledge, notice, and/or reports of harassment, discrimination, and/or retaliation with the Title IX Coordinator. These disclosures include but are not limited to reports of sexual assault, dating/domestic violence, and stalking. You may also make a confidential report to a SJC Counselor. Please refer to San Juan College’s [Title IX](#) site for further details.

San Juan College's Title IX Coordinator is Stacey Allen, Assistant Director of Human Resources/Equity, Diversity, and Inclusion Officer. The office is located at the Educational Services Center Building, 2nd Floor, Human Resources, Room 4243 at (505) 566-3515 or allens@sanjuancollege.edu.

7. Drop for Non-Attendance and/or Non-Participation

Class Attendance and Participation Expectation:

Face-to-Face -- Students are expected to attend and participate in class regularly. Any student missing more than 10% of consecutive class time, (For example, in a regular 15-week class that meets twice a week, this equates to the student

missing 3 consecutive classes) without consultation with the instructor may be considered as having abandoned the course.

On-line -- Students are expected to participate regularly and submit all course assignments, based on the course guide definition. A student who does not submit any assignments during a consecutive 10% of the course (1.5 weeks of a 15-week semester) without consulting the instructor, may be considered as having abandoned the course. Logging in does not meet the attendance standard.

Competency-Based Education Classes -- Students are expected to have regular and substantive interactions with their instructor and to actively work on course content. A student who has not submitted coursework, nor had substantive interactions with the instructor over a consecutive 10% of the term, without the instructor's prior approval, will be considered to have abandoned the competency progression. Last date of attendance will be recorded as the last date that coursework was submitted or that the student met with the instructor. For on-line learners, logging in does not meet the attendance standard.

8. Failure to Meet Class Participation Expectation:

Students who fail to meet participation expectations will have their last date of attendance recorded. This date will be used to recalculate any financial aid received/veteran's benefits received, and the student may be required to repay the institution/government. If the student does not drop the course, an 'X' grade will be recorded. An 'X' grade impacts the grade point average the same as an 'F'.

9. Grading Policies

Incomplete: Incomplete Grade Assignment ([Incomplete Grades Information](#))

The grade of I (Incomplete) is given for passing work that could not be completed during the semester because of circumstances beyond the student's control. Ordinarily, the assignment of an I is given by the course instructor at the time final grades are due

In no case is an I grade to be used to avoid assignment of D or F grades for marginal or failing work or to require a student to enroll in the class the next semester because work was not completed on time. Circumstances warranting the issuance of an I grade must be beyond the student's control and must be documented on the appropriate form prior to approval.

I grades can be removed only during the subsequent 16 weeks from the end of term, or within the time limit set by the instructor. Removal of an I is accomplished by completing the work in a manner acceptable to the instructor. Re-enrollment in the course under the repeat option does not remove the prior grade of I. Students should not re-enroll for the course. An I not made up within 16 weeks or within the time limit set by the instructor will change to an F grade thereafter and cannot be changed by work completion.

10. **Grade Appeals**

The policy for grade appeals is in the Academic Catalog.([Grade Appeal Policy](#))

Student Handbook

The Student Handbook provides information on Student support, student organizations, and San Juan College policies.

[Student Handbook](#)