



**ANTH 1115 G-Intro to Anthropology section name section credit hours**  
**Credits**  
**Syllabus**

## Course Information

**Meeting times and location:** section meeting\_times section location

**Catalog description:** Anthropology is the systematic study of the humanity both past and present. The course introduces students to the four subfields of anthropology, which include archaeology, biological, linguistic and cultural anthropology. Students will learn about the concepts and methods that anthropologists use to study our species and gain a broader perspective on the human experience.

**Prerequisites:** ENGL-095 and RDNG-099

**Terms offered:** Fall and Spring

**Section-specific Course Description:**

## Course Level Objectives

1) Broad and Specialized Learning

a. Through course readings and lectures, students will acquire basic knowledge of the concepts and terminology in the 5 subfields of anthropology.

b. Students will gain an understanding of human diversity as well as what we all have in common.

2) Critical Thinking

a. Through reflective thought, class projects, and class discussions, students will use the basic concepts of the 5 subfields of anthropology and apply them in different contexts.

b. Many areas of anthropology provide no right and wrong answers, and students will learn to evaluate concepts and draw conclusions based on their own reasoning.

### 3) Effective Communication

a. Students will research a topic of their choosing for their final paper.

b. Students will conduct an archaeology trash group project and present their findings to the class using visual aids.

c. Students will also participate in class discussions that require use of class concepts and their own ideas.

## General Education Student Learning Outcomes

This course meets the requirements set forth by the state of New Mexico for a general education course that is transferable to any public institution of higher education in New Mexico. Each general education course addresses three essential skills as outlined in the table below.

<b>General Education Content Area</b>	<b>Essential Skills Associated with the Content Area</b>
Communication	Communication, Critical Thinking, Information & Digital Literacy
Creative and Fine Arts	Communication, Critical Thinking, Personal & Social Responsibility
Humanities	Critical Thinking, Information & Digital Literacy, Personal & Social Responsibility
Mathematics	Communication, Critical Thinking, Quantitative Reasoning
Science	Critical Thinking, Personal & Social Responsibility, Quantitative Reasoning
Social & Behavioral Sciences	Communication, Critical Thinking, Personal & Social Responsibility

For further information on the Essential Skills, visit the [General Education Essential Skills](#) page.

## Required Texts and/or Materials



## **Window on Humanity**

9781260801866

Conrad Phillip Kottak

McGraw-Hill Education

2019-10-15

9th

## Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

## Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For tickets and password reset: [San Juan College Help Desk](#)

For Canvas support information: [Canvas Support](#)

## Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

## Course Requirements

Students will do the following activities:

Quiz 30 pts.

Exam 1 100 pts.

Exam 2 100 pts.

Exam 3 100 pts.

Group Trash Project 50 pts.

Final Paper (3 page paper, you choose the topic) 100 pts.

Participation/Attendance/Other 50 pts.

## COVID Safe Practices for Being on Campus

Masks / cloth face coverings must be worn while on campus in accordance with the New Mexico public health order. If you feel that you cannot wear a mask due to health complications, please contact Disabilities Services:

[disabilityservices@sanjuancollege.edu](mailto:disabilityservices@sanjuancollege.edu) or call (505) 566-3271. Hand sanitizer stations are at all building entrances, please “wash in, wash out”--clean your hands when you enter and before you leave. Classrooms and labs have been arranged to allow for social distancing; please respect your classmates and instructors by staying 6 feet away from everyone. You will be expected to disinfect your table or area prior to class and after class, cleaning products will be provided for this purpose. Check with your instructor for specific policies for their course. Please do not congregate in hallways or common areas, instead utilize our beautiful outside spaces and weather to visit with your friends and colleagues from a safe distance.

If you have been in contact with anyone who has tested positive for COVID-19, has symptoms, or is waiting on test results, contact your instructor and DO NOT come to class. If you have tested positive, have symptoms or are waiting on test results, contact your instructor and DO NOT come to class. Your health care provider or the assigned contact tracer will let you know when it is safe for you to be around others.

## Student Support

### **Student Services and Support**

The Student Support webpage provides information on counseling, tutoring, technical support, and many other support services available to San Juan College students.

[Student Support](#)

### **Academic Support**

Academic Support webpage provides information on academic advising, the library, Testing Center, and the honors program.

[Academic Support](#)

## Participation and Attendance Policy

If you want to succeed in this course, attendance is not optional. There will be information in the lectures and discussions that is not in the reading, making coming to class and taking notes very important. Remember you are paying for this class, so be here and get your money's worth!

## Other Classroom Policies and Expectations

### Late Papers

No late papers/projects will be accepted without my approval. If you miss an exam, you have one week to make it up and 10% will be deducted from your total score. After one week, you will not be able to make up an exam.

### Cell Phones

Please be courteous to me and your fellow classmates by turning off your cell phone before class begins.

### Plagiarism

Plagiarism (passing off the words and/or ideas of another as your own) will not be tolerated. If a student intentionally plagiarizes, she runs the risk of failing the entire class.

### Equal Access

Students who believe they may need academic accommodations due to physical, psychiatric or learning disabilities are encouraged to inform me as soon as possible at [cooperan@sanjuancollege.edu](mailto:cooperan@sanjuancollege.edu) or during my scheduled office hours. If you have special needs for campus emergency situations, please inform me immediately. If you have not already done so, I suggest you contact Laura Pate at the Advising/Counseling Center at (505)566-3271. They will work with you in verifying your disabilities and developing accommodation strategies.

### Student Work

Student work may be used for anonymous assessment of the course. If you do not wish your work to be used, please let me know.



I am a Safe Zone Ally for GLBTQ

(Gay/Lesbian/Bisexual/Transgender/Questioning or Queer) students. My classroom is open for free discussion, understanding and respect. If you are a GLBTQ student and have concerns about discrimination or bias on campus or if you need help with community resources or campus organizations, please feel free to come to me.

### Inclusion Statement

Anthropology supports an inclusive learning environment where diverse perspectives are recognized, respected, and seen as a source of strength. Our aim is that students from all diverse backgrounds, cultures, and perspectives be well served by this course, and that students' learning needs be addressed both in and out of class. It is our intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our class meetings conflict with your cultural or religious events, please let your instructor know so that you both can collaborate on a course of action to support your success. Students are encouraged to participate in their cultural event(s)/obligation(s) (e.g. ceremony, etc.), and are strongly encouraged to collaborate with their instructors to create a plan that both supports your academic success and cultural identity.

## Canvas Participation and Expectations

If this is an online section, all of your work and participation will be done weekly on Canvas. If this is a face to face section, Canvas acts as a place to find lectures and other materials from Canvas.

## Instructor Response Time

It usually takes me about a week to grade your work.

## Course Time Commitment

3 credits requires about 9 hours of work per week.

## Grading

Final grades are calculated based on the following...

## Grading

Your grade is calculated by adding all your points and dividing by the total points possible in the course (about 550). Each exam and the final paper are worth 100 pts. or about 1/6 of your grade.

## Key Dates to Remember

[Full Academic Calendar](#)

## Course Schedule

See Canvas Introduction Module

## College Policies

The following information also applies to your work in this class. If you have special needs for campus emergency situations, please inform me immediately.

### 1. **Academic Accommodations - American with Disabilities Act (ADA)**

If you believe you need academic accommodations due to physical or learning disabilities, you are encouraged to inform them as soon as possible. The coordinator can work with you in verifying your disabilities and developing accommodation strategies. Please go to [Disability Services Office](#), click the button for “Request for Services” and complete all the steps.

You can also contact the college’s disability coordinator in the Advising/Counseling Center at 566-3271 or [disabilityservices@sanjuancollege.edu](mailto:disabilityservices@sanjuancollege.edu). More information is available on the website listed above.

### 2. **The Family Educational Rights and Privacy Act (FERPA)**

Your personal information and grade are confidential. Aside from routine reporting to the college required for this course, I will not share such information with anyone unless I have your permission.

### 3. **Academic Honesty Rules**

San Juan College expects all students to adhere to the [Academic Honesty Rules](#) as posted online. These are the official guidelines for all classes at San Juan College (July 2006).

### 4. **Student Conduct Statement**

College is preparation for professional opportunities, and professional conduct is expected in courses, including online classes, as well as any written communications, and interactions with members of the college community. As part of our learning community, students are expected to interact and communicate in a mature, respectful, thoughtful, and supportive manner. Students who demonstrate disrespectful, hostile, belittling, bullying or other disruptive behavior will be subject to potential consequences and possible dismissal from the college. The college will take appropriate action when students demonstrate threatening behavior (to others or self). Students should refer to the Code of Conduct in the Student Handbook for additional information.

## 5. Student Safety

Keeping students safe is a priority, and part of that is ensuring that we have the ability to communicate emergency messages – whether for school closures due to weather or for more or urgent situations. Rave is San Juan College’s emergency messaging system. Through your SJC student email, you will automatically receive email messages, however, it is also vital that you receive text messages. In order to receive the messages, you must register in a simple process with [Rave](#). When registering, please make sure that your mobile status is “confirmed.”

The Department of Public Safety is available 24 hours per day. In an emergency, they can be accessed by calling 215-3091 or 566-3333.

In the event of an emergency, a Rave message will be sent, and depending on the situation, you will be instructed to do one of the following:

- Evacuate the building
- Shelter in place (Campus doors are locked, and operations continue as normal. During this situation, no one other than law enforcement is allowed in or out of the campus.)
- Lockdown (Campus doors are locked. All operations cease, and you should take cover in your immediate area. No one other than law enforcement is allowed in or out of the campus.)

## 6. Non-Discrimination, Sexual Harassment, and Retaliation.

San Juan College does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, genetic, veteran’s status, or on the basis of any other category protected under federal, state and local laws. If you have experienced sexual harassment, sexual assault, or any other form of protected class discrimination, we encourage you to make a report. If you report to a faculty member, she/he/they are obligated by policy to share knowledge, notice, and/or reports of harassment, discrimination, and/or retaliation with the Title IX Coordinator. These disclosures include but are not limited to reports of sexual assault, dating/domestic violence, and stalking. You may also make a confidential report to a SJC Counselor. Please refer to San Juan College’s [Title IX](#) site for further details.



San Juan College's Title IX Coordinator is Stacey Allen, Assistant Director of Human Resources/Equity, Diversity, and Inclusion Officer. The office is located at the Educational Services Center Building, 2nd Floor, Human Resources, Room 4243 at (505) 566-3515 or [allens@sanjuancollege.edu](mailto:allens@sanjuancollege.edu).

## 7. **Drop for Non-Attendance and/or Non-Participation**

### **Class Attendance and Participation Expectation:**

Face-to-Face -- Students are expected to attend and participate in class regularly. Any student missing more than 10% of consecutive class time, (For example, in a regular 15-week class that meets twice a week, this equates to the student missing 3 consecutive classes) without consultation with the instructor may be considered as having abandoned the course.

On-line -- Students are expected to participate regularly and submit all course assignments, based on the course guide definition. A student who does not submit any assignments during a consecutive 10% of the course (1.5 weeks of a 15-week semester) without consulting the instructor, may be considered as having abandoned the course. Logging in does not meet the attendance standard.

Competency-Based Education Classes -- Students are expected to have regular and substantive interactions with their instructor and to actively work on course content. A student who has not submitted coursework, nor had substantive interactions with the instructor over a consecutive 10% of the term, without the instructor's prior approval, will be considered to have abandoned the competency progression. Last date of attendance will be recorded as the last date that coursework was submitted or that the student met with the instructor. For on-line learners, logging in does not meet the attendance standard.

## 8. **Failure to Meet Class Participation Expectation:**

Students who fail to meet participation expectations will have their last date of attendance recorded. This date will be used to recalculate any financial aid received/veteran's benefits received, and the student may be required to repay the institution/government. If the student does not drop the course, an 'X' grade will be recorded. An 'X' grade impacts the grade point average the same as an 'F'.

## 9. **Grading Policies**

**Incomplete: Incomplete Grade Assignment** ([Incomplete Grades Information](#))

The grade of I (Incomplete) is given for passing work that could not be completed during the semester because of circumstances beyond the student's control. Ordinarily, the assignment of an I is given by the course instructor at the time final grades are due

In no case is an I grade to be used to avoid assignment of D or F grades for marginal or failing work or to require a student to enroll in the class the next semester because work was not completed on time. Circumstances warranting the issuance of an I grade must be beyond the student's control and must be documented on the appropriate form prior to approval.

I grades can be removed only during the subsequent 16 weeks from the end of term, or within the time limit set by the instructor. Removal of an I is accomplished by completing the work in a manner acceptable to the instructor. Re-enrollment in the course under the repeat option does not remove the prior grade of I. Students should not re-enroll for the course. An I not made up within 16 weeks or within the time limit set by the instructor will change to an F grade thereafter and cannot be changed by work completion.

## 10. **Grade Appeals**

The policy for grade appeals is in the Academic Catalog. ([Grade Appeal Policy](#))

## Student Handbook

The Student Handbook provides information on Student support, student organizations, and San Juan College policies.

[Student Handbook](#)

## Program Handbook

N/A