

## EDUC 272-PROFESSIONAL DEVELOPMENT DOSSIER 2 CREDITS

### SYLLABUS

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#### CATALOG DESCRIPTION

This course is designed to provide guidelines and direction for local elementary and secondary teachers in the creation of their Professional Development Dossier. The dossier process is required for teachers to advance in licensure levels as part of the New Mexico Public Education Department (NMPED) three-tier licensure system. This course provides the guidelines and background information necessary for the successful completion of the Professional Development Dossier (PDD) for Strands A-E.

Prerequisites: None

Semester Offered: Fall, Summer

#### ***Common Student Learning Outcomes***

*Upon successful completion of San Juan College programs and degrees, the student will demonstrate competency in...*

##### **BROAD AND SPECIALIZED LEARNING**

Students will actively and independently acquire, apply, and adapt skills and knowledge with an awareness of global contexts.

##### **CRITICAL THINKING**

Students will think analytically and creatively to explore ideas, make connections, draw conclusions and solve problems.

##### **CULTURAL AND CIVIC ENGAGEMENT**

Students will act purposefully, reflectively, and ethically in diverse and complex environments.

##### **EFFECTIVE COMMUNICATION**

Students will exchange ideas and information with clarity in multiple contexts.

##### **INFORMATION LITERACY**

Students will be able to recognize when information is needed and have the ability to locate, evaluate, and use it effectively.

##### **INTEGRATING TECHNOLOGIES**

Students will demonstrate fluency in the application and use of technologies in multiple contexts.

*Student work from this class may be randomly selected and used anonymously for assessment of course, program, and/or institutional learning outcomes. For more information, please refer to the Dean of the appropriate School.*

#### **Course Learning Outcomes**

Upon successful completion of the course, the student will be able to...

1. Define the Professional Development Dossier (PDD).
2. Determine similarities and differences between prior and new evaluation/licensure systems.
3. Determine guidelines for licensure advancement.
4. Determine the Public Education Department's requirements for a PDD.
5. Determine individual components for the PDD.
6. Have access to the required forms for the PDD.
7. Determine resources that a teacher can access for direction related to PDD.
8. Effectively, use PDD criteria for success.
9. Effectively, use peer reviewers and mentors to evaluate the final product.
10. Acquire skills and strategies to lead a teacher/administrator conference related to the teacher's PDD and self-evaluation.
11. Know the procedures to submit the PDD for evaluation.