



VETT 220 Video Portfolio: Vet Nursing section name section credit hours
Credits
Syllabus

Course Information

Meeting times and location: section meeting_times section location

Catalog description: Video Portfolio: Veterinary Nursing is an advanced level course specifically designed to instruct students in the performance of required hands-on clinical tasks for veterinary nursing. Students will be required to produce and submit a video on specific and required veterinary nursing tasks. The video is requirement for all veterinary technology program students based on AVMA/CVTEA accreditation criteria. Faculty Permission Required

Prerequisites: Take VETT-210. Student must have clinical and preceptor approved.

Terms offered: All Semesters

Section-specific Course Description:

Course Level Objectives

Videotape and demonstrate proficiency per CVTEA and SJC VTDLDP standards (as outlined in the course video instructions document) the following tasks:

- place large dog into a cage and remove
- place cat into a cage and remove
- apply a gauze muzzle to a dog
- apply a nylon or leather muzzle to a dog
- place an elizabethan collar on a dog or cat
- use a restraint pole on a large dog
- restrain a dog for cephalic venipuncture
- restrain a dog for saphenous venipuncture
- restrain a dog or cat for jugular venipuncture

- perform a TPR and auscultation on a dog AND cat
- perform cephalic venipuncture on a dog AND cat
- perform jugular venipuncture on a dog AND cat
- perform lateral saphenous venipuncture on a dog AND cat
- administer subcutaneous fluids
- place a cephalic intravenous catheter
- place a saphenous intravenous catheter
- apply a modified Robert-Jones bandage on the forelimb of a dog
- perform a cystocentesis
- perform urinary catheterization on a male dog
- trim nails on dogs AND cats
- clean and medicate ears on a dog AND cat
- express canine anal sacs
- hand-pill a dog AND cat
- perform orogastric intubation
- give a subcutaneous injection to a dog AND cat
- give an intramuscular injection to a dog AND cat
- give an intravenous injection to a dog AND cat
- administer an enema
- perform a Shirmer tear test
- perform a fluorescein stain test
- perform tonometry testing
- perform a dental prophylaxis/examination

Required Texts and/or Materials

No required texts

Required Technology and Software

- Canvas
- Chrome, Safari, or Firefox

Technical Support

Technical support is available through the San Juan College Help Desk 24/7/365. The help desk can be reached at 505-566-3266 or by creating a ticket at [San Juan College Help Desk](#).

For tickets and password reset: [San Juan College Help Desk](#)

For Canvas support information: [Canvas Support](#)

Accessibility/Privacy Policies for all Technology Tools Used

[Accessibility/Privacy Policies for all Technology Tools Used](#)

Course Requirements

Students will do the following activities:

Complete 4 nursing quizzes plus an OSHA quiz

Complete and videotape 42 nursing tasks

COVID Safe Practices for Being on Campus

Masks / cloth face coverings must be worn while on campus in accordance with the New Mexico public health order. If you feel that you cannot wear a mask due to health complications, please contact Disabilities Services:

disabilityservices@sanjuancollege.edu or call (505) 566-3271. Hand sanitizer stations are at all building entrances, please “wash in, wash out”--clean your hands when you enter and before you leave. Classrooms and labs have been arranged to allow for social distancing; please respect your classmates and instructors by staying 6 feet away from everyone. You will be expected to disinfect your table or area prior to class and after class, cleaning products will be provided for this purpose. Check with your instructor for specific policies for their course. Please do not congregate in hallways or common areas, instead utilize our beautiful outside spaces and weather to visit with your friends and colleagues from a safe distance.

If you have been in contact with anyone who has tested positive for COVID-19, has symptoms, or is waiting on test results, contact your instructor and DO NOT come to class. If you have tested positive, have symptoms or are waiting on test results, contact your instructor and DO NOT come to class. Your health care provider or the assigned contact tracer will let you know when it is safe for you to be around others.

Student Support

Student Services and Support

The Student Support webpage provides information on counseling, tutoring, technical support, and many other support services available to San Juan College students.

[Student Support](#)

Academic Support

Academic Support webpage provides information on academic advising, the library, Testing Center, and the honors program.

[Academic Support](#)

Participation and Attendance Policy

Students are expected to participate weekly in the course by submitting any required quizzes and submitting the required weekly video links.

Other Classroom Policies and Expectations

The VTDLP provides Course Task Checklists, in upper tier classes, which contain tasks that students must perform in their OCCl sites and be evaluated by their preceptors. This allows students to learn about the procedures by physically performing the tasks in anticipation of completion of the required videos. You have learned about the clinical tasks, through the coursework, articles, and videos supplied in the courses, and have been performing the procedures in your clinic for the CTCs in each course. While the CTCs allow for practice and input from the clinical mentors, CVTEA states that “Student knowledge and/or skill must be evaluated at the completion of each course by faculty employed by the parent institution.” The Video Portfolios are required so that faculty of San Juan College can assess your knowledge of these tasks. You have been studying about and performing many of these tasks for several semesters now and need to be prepared to complete the tasks on video.

For the Companion Animal clinical tasks, 3 videos are required for all VTDLP students, and include: Veterinary Nursing video; Surgical Assisting & Anesthesia video; and Clinical Pathology video.

All students who enter the Veterinary Technology Program beginning with the 2020 Academic Catalog, are required to enroll in the courses listed below, to complete their degree. In the formal course, the video must be successfully completed during the semester that you are enrolled in the course in order to pass the class.

- VETT 220 Nursing Video Portfolio
- VETT 221 Surgical Assisting & Anesthesia Video Portfolio
- VETT 222 Clinical Pathology Video Portfolio

You are now at the stage of your education and career that you should take the completion of the videos very seriously. In order to pass these projects, it is imperative that you read and carefully follow the instructions, and to communicate with your instructors if you have any questions or concerns about completing the assignments.

In some states it may violate the Veterinary Practice Act or Code of Ethics for students to perform some tasks. Under no circumstances should you violate any statutes, laws, or professional rules where you live or work to complete a course assignment.

If a task is not allowed by state regulations or if the practice does not have the equipment needed to perform the task, you **MUST** contact the Course Instructor to see if there is an alternative method for task completion. Each and every task must be completed with a minimum grade of "C".

The successful completion of all three videos (including the Nursing, Surgical Assisting/Anesthesia, and Clinical Pathology videos) is a prerequisite for enrollment in the following Tier 4 courses:

- VETT 233 Large Animal Clinical Assisting and
- VETT 235 Laboratory Animal & Small Exotic Clinical Procedures

Course Assignments, Due Dates, and Grading

Nursing Video Portfolio

You will find a current version of the VETT 220 Nursing Video Portfolio - Instructions and Tasks document on the course site. Please contact your instructor if you need clarification of the assignments or with any questions or concerns that you might have.

To allow enough time for your video to be graded, it must be mailed to arrive in the instructor's office by the specific due date posted each semester.

The Nursing Video must be submitted during the semester that you are enrolled in the VETT 220 course, and each and every task must be completed with a minimum score of 70%. The total combined scores of the video and the exams will determine your final grade for the course. If a student does not successfully complete all 42 videos in 1-2 attempts, they will fail the course and have to reattempt the class in a future semester.

Quizzes

- There are 4 quizzes for VETT 220 and each consists of 25 questions worth a maximum of 2 points each. It will help greatly if you first prepare for the tasks by reviewing the material then take the exams.
- Each Assignment/Quiz must be completed and submitted by the posted due date/time.

Assignment Due Dates

The due dates for assignments, including exams, are specific to each course and are posted in this document. Unless noted otherwise, all assignments are due by 11:55 PM MT on the date listed. If you think you are going to need an extension on your assignments, please contact your instructor prior to the assignment due date.

If you do not have permission from your instructor to turn in work late it may be subject to point penalties or may not be accepted at all.

Canvas Participation and Expectations

Students are expected to check Canvas and their SJC frequently for instructions and feedback from their instructors. All coursework should be completed by the posted due date.

Instructor Response Time

Instructors generally respond to emails within 24-48 hours and all video submissions are graded within 10 days.

Course Time Commitment

Please plan on spending a minimum of 6-10 hours weekly for this course including video filming, submission, and course participation.

Grading

Grade Distribution for 220:

A = 860.4 - 956

B = 764.8- 860.39

C = 669.2- 764.79

F = 669.19 and below

Key Dates to Remember

[Full Academic Calendar](#)

Course Schedule

6 videos are due each Friday in weeks 2-8. with resubmissions due by the Friday of week 10. Flash Drive is due in your instructors office by the Friday of Week 11.

College Policies

The following information also applies to your work in this class. If you have special needs for campus emergency situations, please inform me immediately.

1. **Academic Accommodations - American with Disabilities Act (ADA)**

If you believe you need academic accommodations due to physical or learning disabilities, you are encouraged to inform them as soon as possible. The coordinator can work with you in verifying your disabilities and developing accommodation strategies. Please go to [Disability Services Office](#), click the button for "Request for Services" and complete all the steps.

You can also contact the college's disability coordinator in the Advising/Counseling Center at 566-3271 or disabilityservices@sanjuancollege.edu. More information is available on the website listed above.

2. **The Family Educational Rights and Privacy Act (FERPA)**

Your personal information and grade are confidential. Aside from routine reporting to the college required for this course, I will not share such information with anyone unless I have your permission.

3. **Academic Honesty Rules**

San Juan College expects all students to adhere to the [Academic Honesty Rules](#) as posted online. These are the official guidelines for all classes at San Juan College (July 2006).

4. **Student Conduct Statement**

College is preparation for professional opportunities, and professional conduct is expected in courses, including online classes, as well as any written communications, and interactions with members of the college community. As part of our learning community, students are expected to interact and communicate in a mature, respectful, thoughtful, and supportive manner. Students who demonstrate disrespectful, hostile, belittling, bullying or other disruptive behavior will be subject to potential consequences and possible dismissal from the college. The college will take appropriate action when students demonstrate threatening behavior (to others or self). Students should refer to the Code of Conduct in the Student Handbook for additional information.

5. **Student Safety**

Keeping students safe is a priority, and part of that is ensuring that we have the ability to communicate emergency messages – whether for school closures due to weather or for more or urgent situations. Rave is San Juan College’s emergency messaging system. Through your SJC student email, you will automatically receive email messages, however, it is also vital that you receive text messages. In order to receive the messages, you must register in a simple process with [Rave](#). When registering, please make sure that your mobile status is “confirmed.”

The Department of Public Safety is available 24 hours per day. In an emergency, they can be accessed by calling 215-3091 or 566-3333.

In the event of an emergency, a Rave message will be sent, and depending on the situation, you will be instructed to do one of the following:

- Evacuate the building
- Shelter in place (Campus doors are locked, and operations continue as normal. During this situation, no one other than law enforcement is allowed in or out of the campus.)
- Lockdown (Campus doors are locked. All operations cease, and you should take cover in your immediate area. No one other than law enforcement is allowed in or out of the campus.)

6. Non-Discrimination, Sexual Harassment, and Retaliation.

San Juan College does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, genetic, veteran’s status, or on the basis of any other category protected under federal, state and local laws. If you have experienced sexual harassment, sexual assault, or any other form of protected class discrimination, we encourage you to make a report. If you report to a faculty member, she/he/they are obligated by policy to share knowledge, notice, and/or reports of harassment, discrimination, and/or retaliation with the Title IX Coordinator. These disclosures include but are not limited to reports of sexual assault, dating/domestic violence, and stalking. You may also make a confidential report to a SJC Counselor. Please refer to San Juan College’s [Title IX](#) site for further details.

San Juan College's Title IX Coordinator is Stacey Allen, Assistant Director of Human Resources/Equity, Diversity, and Inclusion Officer. The office is located at the Educational Services Center Building, 2nd Floor, Human Resources, Room 4243 at (505) 566-3515 or allens@sanjuancollege.edu.

7. Drop for Non-Attendance and/or Non-Participation

Class Attendance and Participation Expectation:

Face-to-Face -- Students are expected to attend and participate in class regularly.

Any student missing more than 10% of consecutive class time, (For example, in a regular 15-week class that meets twice a week, this equates to the student missing 3 consecutive classes) without consultation with the instructor may be considered as having abandoned the course.

On-line -- Students are expected to participate regularly and submit all course assignments, based on the course guide definition. A student who does not submit any assignments during a consecutive 10% of the course (1.5 weeks of a 15-week semester) without consulting the instructor, may be considered as having abandoned the course. Logging in does not meet the attendance standard.

Competency-Based Education Classes -- Students are expected to have regular and substantive interactions with their instructor and to actively work on course content. A student who has not submitted coursework, nor had substantive interactions with the instructor over a consecutive 10% of the term, without the instructor's prior approval, will be considered to have abandoned the competency progression. Last date of attendance will be recorded as the last date that coursework was submitted or that the student met with the instructor. For on-line learners, logging in does not meet the attendance standard.

8. Failure to Meet Class Participation Expectation:

Students who fail to meet participation expectations will have their last date of attendance recorded. This date will be used to recalculate any financial aid received/veteran's benefits received, and the student may be required to repay the institution/government. If the student does not drop the course, an 'X' grade will be recorded. An 'X' grade impacts the grade point average the same as an 'F'.

9. Grading Policies

Incomplete: Incomplete Grade Assignment ([Incomplete Grades Information](#))

The grade of I (Incomplete) is given for passing work that could not be completed during the semester because of circumstances beyond the student's control. Ordinarily, the assignment of an I is given by the course instructor at the time final grades are due

In no case is an I grade to be used to avoid assignment of D or F grades for marginal or failing work or to require a student to enroll in the class the next semester because work was not completed on time. Circumstances warranting the issuance of an I grade must be beyond the student's control and must be

documented on the appropriate form prior to approval.

I grades can be removed only during the subsequent 16 weeks from the end of term, or within the time limit set by the instructor. Removal of an I is accomplished by completing the work in a manner acceptable to the instructor. Re-enrollment in the course under the repeat option does not remove the prior grade of I. Students should not re-enroll for the course. An I not made up within 16 weeks or within the time limit set by the instructor will change to an F grade thereafter and cannot be changed by work completion.

10. **Grade Appeals**

The policy for grade appeals is in the Academic Catalog. ([Grade Appeal Policy](#))

Student Handbook

The Student Handbook provides information on Student support, student organizations, and San Juan College policies.

[Student Handbook](#)