

HITP 264 PROFESSIONAL PRACTICE EXPERIENCE HIT

2 CREDITS

SYLLABUS

CATALOG DESCRIPTION

This course provides for 40 hours of externally supervised activity and approximately 20 hours of simulation activities using AHIMA's Virtual Lab and other resources. It is designed to provide students with practical work experience in the HIM competencies and domains that focus on skill building and practical application of theory.

Prerequisites: Faculty Permission Required

Semester Offered: (ALL) Fall, Spring & Summer

GENERAL EDUCATION STUDENT LEARNING OUTCOMES

In the New Mexico General Education Curriculum students take courses in a variety of content areas, which may include Communications, Mathematics, Science, Social and Behavioral Sciences, Humanities, and the Creative and Fine Arts. Specific course requirements depend on your program. All general education courses focus on at least three of these skills. Other courses may also develop these skills.

Through these courses, students develop five essential skills:

COMMUNICATION**QUANTITATIVE REASONING****CRITICAL THINKING****PERSONAL AND SOCIAL RESPONSIBILITY****INFORMATION AND DIGITAL LITERACY**

Student work from this class may be randomly selected and used anonymously for assessment of course, program, and/or general education learning outcomes. For more information, please refer to the Dean of the appropriate School.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students will be able to ...

HIT Program Learning Outcomes:

1. Apply policies, regulations, and standards to the management of information to achieve data integrity. (Domain I)
2. Apply privacy and security strategies and compliance requirements to protect health information. (Domain II)
3. Apply health informatics and data analytics concepts to the management of health information. (Domain III)
4. Apply diagnostic and procedural codes and groupings in accordance with official guidelines. (Domain IV)
5. Apply regulatory requirements and reimbursement methodologies as part of revenue cycle management. (Domain IV)
6. Apply ethical practices, policy, and legal processes impacting health information to ensure compliance with external forces. (Domain V)
7. Utilize appropriate management and leadership principles, strategies, and performance improvement techniques to effectively manage human, physical, and financial resources. (Domain VI)

RM Track Outcomes:

8. Evaluate diagnosis and procedure codes and groupings according to official guidelines. (Domain IV RM)
9. Evaluate compliance with revenue cycle processes, regulatory requirements, and reimbursement methodologies. (Domain IV RM)

COURSE LEARNING OUTCOMES

Upon successful completion of the course, students will be able to... (numerical references are to the 2018 Health Information Management Associate Degree Curriculum Competencies)

1. Perform core health information technology processes within the health information management department. (I.1., I.2., I.3., I.4., I.6., II.1., III.2., III.3., IV.2., IV.3.)
2. Explain the roles of health information technology professionals in the health care facility. (I.1., I.2., III.2.)
3. Utilize software in the completion of HIM processes. (I.1., I.2., I.3., I.4., I.6., II.1., III.3., IV.2., IV.3.)
4. Apply and promote ethical standards of practice. (I.2., II.1.)