

## **OTAP-260 HEALTH CARE MANAGEMENT IN OT 3 CREDITS**

### **SYLLABUS**

---

#### **CATALOG DESCRIPTION**

Explore the roles of the occupational therapy assistant in health care delivery. Topics include documentation, reimbursement, credentialing, ethical standards, health care team role delineation, management techniques, analysis of professional literature, and promotion of the profession, certification, licensure, and effective job search strategies.

Prerequisites: OTAP 200, OTAP 210 with a "C" or better. Instructor Approval

Semester Offered: Fall

#### ***COMMON STUDENT LEARNING OUTCOMES***

*Upon successful completion of San Juan College programs and degrees, the student will demonstrate competency in...*

##### **BROAD AND SPECIALIZED LEARNING**

Students will actively and independently acquire, apply, and adapt skills and knowledge with an awareness of global contexts.

##### **CRITICAL THINKING**

Students will think analytically and creatively to explore ideas, make connections, draw conclusions and solve problems.

##### **CULTURAL AND CIVIC ENGAGEMENT**

Students will act purposefully, reflectively, and ethically in diverse and complex environments.

##### **EFFECTIVE COMMUNICATION**

Students will exchange ideas and information with clarity in multiple contexts.

##### **INFORMATION LITERACY**

Students will be able to recognize when information is needed and have the ability to locate, evaluate, and use it effectively.

##### **INTEGRATING TECHNOLOGIES**

Students will demonstrate fluency in the application and use of technologies in multiple contexts.

Student work from this class may be randomly selected and used anonymously for assessment of course, program, and/or institutional learning outcomes. For more information, please refer to the Dean of the appropriate School.

## COURSE LEARNING OUTCOMES

*Upon successful completion of the course, the student will be able to...*

1. Demonstrate professional behaviors.
2. Identify basic management and business strategies required for effective healthcare delivery.

### SPECIFIC LEARNING OBJECTIVES

1. Demonstrate professional behaviors.
  - a. Demonstrate proficiency in documentation for legal and reimbursement purposes (B.4.10., B.7.4.)
  - b. Describe how the sociopolitical climate influences the practice of occupational therapy. (B.3.4.)
  - c. Analyze issues related to ethical practice (B.7.7., B.7.8., B.9.1., B.9.4., B.9.5., B.9.10., and B.9.11.)
  - d. Explain the requirements for certification and licensure (B.7.3., B.9.11.)
  - e. Demonstrate the ability to interpret and apply evidence-based research to the practice of the profession, including the importance of statistics. (B.1.7., B.8.1., B.8.2., B.8.7.)
  - f. Write a resume and participate in a job interview. (B.9.6.)
  - g. Demonstrate professional advocacy by participating in organizations or agencies promoting the profession (e.g., AOTA, state occupational therapy associations, advocacy organizations). (B.9.13.)
  - h. Explain and give examples of how the role of a professional is enhanced by knowledge of and involvement in international, national, state, and local occupational therapy associations and related professional associations. (B.9.2.)
2. Identify basic management and business strategies required for effective healthcare delivery.
  - a. Summarize the roles of the health care team (B.5.22.)
  - b. Delineate the roles of the occupational therapy assistant and registered occupational therapist in delivery of OT services. (B.4.5., B.5.22., B.7.8., B.9.7., B.9.8., B.9.9.)
  - c. Identify basic management strategies (B.7.1, B.7.5., B.9.6., and B.9.10.)
  - d. Identify the mechanisms, systems, and techniques needed to properly maintain, organize, and prioritize workloads and intervention settings including inventories.
  - e. Differentiate styles and components of supervision (B.7.7., B.9.10.)
  - f. Explain the component of quality assurance as it relates to health care systems (B.7.6.)
  - g. Design a business plan for an emerging market in OT by applying basic business concepts, including development, assessment, planning, marketing, financing, and program management (B.6.4., B.7.5.)

The numbers in parentheses following each objective correlate to the 2011 OTA educational standards established by the Accreditation Council for Occupational Therapy Education. [ACOTE Standards and Interpretive Guide](#)